

Instow Parish Council Meeting

Held on the 9th December 2021 at Instow Parish Hall 7.30pm

Attendees – Cllrs Allen (Chair), Arthur, Hackett, and Parish Clerk – Roger Levick

1. Min 111 21/22 – The meeting opened at 19.30
2. Min 112 21/22 – Apologies – DCCLr Biederman, NDCllr (&MP) Saxby, Cllr Scott, Cllr Maccall, Cllr Stewart, and Cllr Helyer
3. Min 113 21/22 - Councillors Declaration of Interests – none raised
4. **15 minutes for Parishioners to raise any appropriate questions** – none received
5. Min 114 21/22 - County & District Councillors report – DCllr Saxby - I have little to report, beyond that as MP I am in contact with DEFRA Ministers to try and improve the situation with sand removal on the seafront in future and amend the restrictions currently in place from Natural England which have slowed down the County Council's ability to clear the road after Storm Arwen. DCCLr Biederman wished the Council a very Happy Christmas and New Year
6. Min 115 21/22 – To confirm as a true record the minutes of the meeting held on the 18th November - agreed
7. Min 116 21/22 – Matters arising from those minutes – none raised
8. Min 117 21/22 – Tracker update – see appendix
9. Min 118 21/22 – Correspondence – see appendix
10. Min 119 21/22 – Financial matters to include authorisation of payments listed, approval of Precept (22/23), and draft budget – all agreed and approved (the reason the November payments are shown, is that although authorised at the November meeting, they were not displayed as an appendix on the minutes)
11. Min 120 21/22 – S106 monies – limited discussion as until monies become available, no decisions apart from those already agreed, can be made
12. Min 121 21/22 – Sand on pavement – the Council agreed that this is a fact of life after every storm, and will always be an issue. It is a 'holding' task, with no permanent solution
13. Min 122 21/22 – Planning updates. Application 74262 (South Lodge) is being looked at again by the Planning Committee, and a Council response to the Yelland appeal has been submitted (no date for the hearing has been notified as yet)
14. Min 123 21/22 – Next meeting – January 20th 2022
15. Min 124 21/22 – Any other business and agenda items for January – none raised

Instow Parish Council 'Tracker' – updated for December 2021

1. **Car Park** – No particular issues
2. **Former Sand Hills Care Home** – the Clerk had emailed Mr Patel, who replied saying that he would aim to visit Instow before Christmas. Clerk replied asking that they meet up when the date is known. It would appear that Mr Patel is blaming NDC for 'grinding the process to a halt'. NDC kept in the loop, and dispute Mr Patel's viewpoint. As the Planning Application is still in force until June 2022, there is little that can be done, until a F2F meeting with Mr Patel takes place, OR June 2022 passes. Nothing further heard from either Mr Patel or NDC CEO, and the Council's opinion is that nothing will happen until June approaches.
3. **Resident's parking** (Lane End & part of Marine Parade). Now finalised, and signage etc is scheduled for January 2022.
4. **Car Park Improvement Plan** – No communicated change to provisional date of April 2022
5. **Parking and congestion in Instow** – awaiting copies of previously 'mothballed' plans from DCC – has been chased by DCCLr Biederman on several occasions. Still nothing from DCC!
6. **Instow Recreation Ground** – Monies now received from previous Nationwide Account, and awaiting a new Trustees Account to be set up (Chair, Vice-Chair, & Cllr Hackett as nominated Trustees) Cllr Arthur has

provided his findings, which indicate that the responsibility for upkeep lies with DCC, but there is a 6 month notice period in which the Recreation Ground can be handed back to the Parish Council. A meeting with DCCllr Biederman in 2022 is advisable to discuss.

7. **Queen's Birthday 2022** – Instow WI will be organising with a grant from IPC
8. **Lane End Close** – double yellow lines question. Will IPC act in support of the presentation made at last month's meeting? Agreed to form part of overall consideration
9. **Rewilding** – letter sent to Mr & Mrs Gale regarding increase in height of cut to 6" minimum next year, which has been acknowledged

Correspondence and Outcomes – December 2021

1. Email and drawing received from Marine Court Residents, asking for permission to regrade the slip leading up to the upper level, in order to save the 'scraping' of bodywork on their cars. Opinions to date suggest that the proposal is not acceptable, and the Car Park Working Group will meet to discuss a way forward.
2. Email from Andy Bell asking how much IPC thought it would be able to contribute from the S106 monies. Cannot be answered at this time.
3. NDCllr Pearson wanted to know if any Councillor would be interested in being part of a NDC Litter Group. This would entail identifying and categorising all bins in the Parish to ensure that the right bins are in the right places!
4. Notification from Flowbird warning of vandalization to ticket machines (1 to date) where the whole machine was taken.

<u>Payee</u>	<u>Details</u>	<u>Amount</u>
Hire of Chapel	Interviews	£12.00
Hire of Church Room	Interviews	£10.00
NDC	Clerk's salary	£733.55
Julie Braddick	Toilets/Bus shelters	£680.66
Bridge Lane Development Fund	Restoration of signage	£135.08
South West Water	Toilet Block - water consumption - agreed 21/10	£1,973.69
Clerks' Expenses - November	Monthly allowance and parking	£44.20
HMRC	VAT Quarter 3	£3,226.00
Dec-21		
NDC	Clerk's salary - December	£808.58
Clerk's Expenses - December	Monthly allowance and parking	£41.10
Julie Braddick	Toilets/Bus shelters - December	£655.46
Charles Waldron	Website maintenance	£45.00
Crown Estates	Beach Rental	£750.00
Metric	Still awaiting clarification - expected to be	£1,047.29
Parish Hall	Annual Grant	£350.00
Churchyard	Annual Grant	£700.00
Parish News	Annual Grant	£450.00
Chapel Community Centre	Annual Grant	£180.00

December 2021

Treasurer's Account	£33,085.35
Business Account	£95,254.49
Car Park Income 21/22 year to date	£27600 (net of VAT) - including Metric £38167(net)
Car Park Income 20/21 year to date	£22052 (net of VAT)
Metric Income - card payments	£9185 (net)
Metric Income - cash payments	£2382 (net)

