

Instow Parish Council Minutes – 12 December 2024

Instow Village Hall 7.00pm

Attendees: - Cllrs Scott, McCrum, Arthur, Johnson & DCC Cllr Biederman

Parish Clerks J-A Middleton, R Levick & 1 members of the public

Apologies: - Cllrs: Hopkins, Edwards, Foster

Min 100 – The meeting was opened at 7.25pm by the Chair, due to the meeting not been quorate until then.

Min 101 – **Disclosure of Interest** – None were declared

Min 102 – **Public Session** –

The Chair informed the resident from Marine Ct. After Storm Darragh - Paul Fletcher & Michael Williams were tasked to gradually clear sand in areas allowed. Environment Agency to be contacted about high level of Sand by Marine Court Beach side by clerk. Christies to be contacted ref sand on the Quay by clerk. Dustbin by Marine Ct. ordered. NDC to be contacted ref Dog Bin by clerk.

Min 103 – **County & Ward Members** – No Updates.

Min 104 – **Confirmation of Minutes 21 November 2024** – all agreed

Min 105 – **Any matters arising** –

1. The council will not move their bank accounts at present while there is a Lloyds in Bideford.
2. Sand Action Group had not yet provided list of the group names from 20/11/24 request.
3. Resident's to email DCC Cllr Biederman with sand issues.

Min 106 – **Tracker update** – see updated Tracker on Parish website

Min 106 – **Correspondence** –

1. Email from DCC confirms how to report issues with road's and transport - <https://www.devon.gov.uk/roads-and-transport/>

Min 107 -Approval required for Chair or Vice Chair to engage a locum clerk to cover when clerk not available for any reason. All Cllr's agreed

Min 108 – **Finance**

- 1 Budgets approved – Subject to Precept changes
- 2 Precept set – an increase of 5%.
- 3 Grants approved – See separate finance sheet
- 4 A grant had been applied for the Recreation Ground from DCC Cllr. Beiderman

Min 109– **Planning**

1. DCC/4374/2023 - Holmacott re-consultation information – The same objections as for the previous application to be submitted.
2. 79320 Planning Application Garage Car Park EX39 4JA – Agreed subject to there being no right of access from the neighbouring property.
3. 79401 Newstead New Road Instow Devon EX39 4LN – Objected under Height and Access and Overdevelopment.

Min 110 - **AOB as raised by Chair.** The Village Carol service will be on 15th December 2024. 18:30-20:00

Min 111 – Agenda items for January meeting – Parish Council Meeting start time.

Min 112 - **Next meeting** – Thursday 16 January 2025, 7.30pm - Instow Village Hall

Meeting closed – 20:33

Appendix**December 2024 Finance – Invoices etc**

1. North Devon Council (SD11576625) – Clerk’s salary RL	£1409.36
2. Previous Clerk (CM) Handover Charge	£ 150.15
3. Peter Parker – November Bus shelters	£ 90.00
4. Flowbird (U100012494)	£ 246.76
5. Reimbursed MJ Scott M Williams	£ 75.00
6. Reimbursed MJ Scott Cups Carol Service	£ 8.99
7. Reimbursed MJ Scott Mulled Wine Carol Service	£ 64.40
8. Paul Fletcher – Pavement Cleaning	£ 217.36
9. Clerks monthly expenses (RL)	£ 50.00
10. Reimburse Clerk (RL Heating)	£ 10.00
11. Julie Braddick – Toilet Block, Bus shelters	£ 729.00
12. Village Hall (Horse Racing – Approved October 2024)	£ 150.00
13. Grants as listed	£1970.00
14. Total	£ 5171.02

Direct Debits – already paid

1. Booker	£ 236.72
2. AIMBS	£ 146.63
3. Total	£ 383.35

Total Outgoings**£5404.37****Monies In**

Card Payments	£4339.50
Cash (>12 December 2024)	£ 584.35

Total In **£4923.82**

Bank Accounts	Treasurers	£79784.42
	Business	£ 9450.18
	Deposit	£43000.00

Grants:

Village Hall	£ 410.00
Church	£ 820.00
All Saints Community Centre	£ 210.00
Parish magazine	£ 530.00
TOTAL	£1970.00