

# Instow Parish Council Minutes

## 19th September 2024

Instow Village Hall 7.30pm

**Attendees:-** Cllrs Scott, McCrum, Hopkins, Edwards, Foster, & Johnson plus NDDCllr Renshaw, Parish Clerk & 13 members of the public

**Apologies:-** Cllr Arthur & DCCllr Biederman

Min 58 24/25 – The meeting was opened at 7.30pm by the Parish Clerk

Min 59 24/25 – Councillors **Declaration of Interests** – Cllrs McCrum & Edwards stated their interest in The Sands as being neighbours of the property

Min 60 24/25 – **Public Session** – owing to the recent notification of planning application No 79003 (proposed development off Rectory Lane), the majority of the public session was taken up with comments and concerns regarding said application. These were, in no particular order, the lane is too narrow to support the development, especially with schoolchildren using the lane as a route to School, and elderly residents also using the lane. It will devalue present residential properties, and as the new development will undoubtedly become mainly second homes, a proviso should be incorporated that states they must be 'lived in' houses. It was also noted that with the continual development, Instow will soon become one joined up building site with Yelland! The Chair also listed 5 specific objections which will form part of the Council's response to the application, and a written objection from Jo Armstrong was also noted. NDCllr Renshaw also noted that she would be 'calling in' the application.

Min 61 24/25 – **County & Ward Members** – There was no County report. NDDCllr Renshaw updated the Council on the Car Park progress, i.e. the Council hoped to clear the site where the garages were, rebuild the wall, and make them into permit parking spaces – previous occupants would be offered spaces before making them available to the general public. This to take place before the summer season starts.

Min 62 24/25 – **Confirmation of Minutes 18<sup>th</sup> July 2024** – all agreed

Min 63 24/25 – **Any matters arising** – none raised

Min 64 24/25 – **Tracker update** – see updated Tracker on Parish website

Min 65 24/25 – **Correspondence** – The Chair notified the meeting that there had been 9 emails regarding the shifting of the sand opposite the Boathouse, mainly being observatory and constructive. There was a long discussion regarding how the Council should move forward on this. Cllr Hopkins decided to leave the meeting at this point. The Clerk added that there had been a further email from C Maynard, asking what plans were in hand to continue the 'work' on the beach, to which he would reply, and an email regarding the state of the cob 'hut' on the recreation ground alongside the Tarka Trail from John Padbury It was agreed to ask Michael Williams to see what repairs could be done.

Min 66 24/25 – **The Sands** – update following the meeting on the 12<sup>th</sup> September. After much discussion, the following was agreed.

1. Establish a working group which would include 2 Councillors, and subject to their agreement 1 or 2 suitably qualified nominees from the Village
2. The purpose being to undertake discussions with representatives of NDC with a view to ascertaining whether there could be a more commercially viable redevelopment for The Sands

Min 67 24/25 – **Finance** – to ratify Invoices paid since 18/7/24, and to agree the payment of Invoices received since 8/8/24 – see appendix

Min 68 24/25 – **Planning** – 78620 planning agreed for Barton Farm.- 79054 John’s mobile catering van on the Pier, now apparently withdrawn – 79003 Rectory Lane development (as per Min 60)

Min 69 24/25 – **AOB as raised by Chair** – Pavement Cleaner to continue the excellent work he does throughout the low season for 6 hours per week. The Clerk also notified the meeting that he would be resigning from the position, due to ill-health by December 31<sup>st</sup> latest. After a brief discussion, the meeting decided that December the 15<sup>th</sup> would be the date of the annual Carol Concert.

Min 70 24/25 – Agenda items for October’s meeting – The Sands, and Beach licences

Min 71 24/25 – **Next meeting** – Thursday 17<sup>th</sup> October, 7.30pm Instow Village Hall

## Appendix

### Interim August Invoices (up to 8<sup>th</sup> August)

1. Worldpay Invoices 313469165 (£30.95) &	PO4027289545 (£57.94)	
		£88.89
2. North Devon Council SD 11556380 (salaries)		£1441.54
3. Previous Clerk – additional work		£30
4. Dave Budd – July and August cuts		£830
5. Tony Ross – Electrician (40-10-17, 71405659)		£74.50 (no VAT)
6. Clerk’s expenses – July		£50
7. Peter Parker & Son – bus shelters		£90
8. Beach Cleaning		£445
9. AIBMS (DD)		£178.71
10. *Julie Braddick – toilet block and bus shelters		£715
11. *Paul Fletcher		£250
	Totals	£4104.75

#### Already paid

1. HMRC (April – June 2024)	£2619.41
2. Total Outgoings	<b>£6724.16</b>

### Additional August Invoices (from 8<sup>th</sup> August)

1. Reimburse Clerk for monies paid to previous Clerk	£30	
2. Clerk's August expenses	£50	
3. Reimburse Clerk new cable for printer	£14.98	
4. Pavement Cleaner – to include underpayment + new brush head	£402.64	
5. Beach Cleaner	£428.55	
6. Julie Braddick - Toilet Block & inside bus shelters		£825.80
7. NDC – Clerk's salary SD11560156		£1024.06
8. Flowbird U100011499 – card charges		£352.52
9. PKF Littlejohn – AGAR	£378	
10. Michael Williams	£45	
11. Hire of Hall – September 12 <sup>th</sup>	£14	
12. Booker (direct debit)		£236.72
<b>Total plus</b>	<b>£3802.27</b>	
<b>AIBMS DD</b>	<b>£202.11</b>	
Interim Payments inc VAT (Q1)	<b>£6545.45</b>	
	<b>£10,728.54</b>	

Monies in	Card Payments Flowbird	£6406.50
	Cash payments (>19 <sup>th</sup> Sept)	£4595
	<b>Total income</b>	<b>£11,001.50</b>

<b>Bank Accounts</b>	<b>Treasurers</b>	<b>£62408</b>
	<b>Business</b>	<b>£9405.88</b>
	<b>Deposit</b>	<b>£43,000.00</b>