

Instow Parish Council Minutes – 18th July 2024

Instow Village Hall – 7.30pm

Attendees:- Cllrs Scott, McCrum, Edwards, Hopkins, NDClr Renshaw, Parish Clerk, + 6 members of the public

Apologies:- DCCllr Biederman, Cllrs Arthur & Foster

Min 45 - 24/25. The meeting was opened by the Chair at 7.30pm

Min 46 – 24/25. **Councillor’s Declaration of Interests** – Cllrs Edwards & McCrum noted that they had a vested interest in Minute 55, The ‘Sands’, as they lived in close proximity

Min 47 – 24/25. **Public Session** – It was noted that the Parish Magazine details regarding IPC were not up to date with personnel and timings. Clerk to action. The issue of the new sand dunes was discussed in detail.

Min 48 – 24/25. **County & Ward Members reports** – DCCllr Biederman had sent his apologies, being away in London, and wanted it noted that he was always willing to help in any way he could. NDClr Renshaw noted that she would ‘chase’ NDC (Helen Bond) about any progress on the damaged garages to the right of the car park, and would report back. The meeting was also notified that a proposal for all Schools in North Devon run by NDC becoming Vegan, had been defeated 42-2. The ongoing issue of scrap metal at Beach 2 location was still current, and an exact plan of the land needed to be obtained – apparently Christie’s have a master folder, and the Parish Clerk was tasked to obtain a copy from them or via Cllr Arthur.

Min 49 – 24/25. **Confirmation of the Minutes from 20th June 2024** – all agreed

Min 50 – 24/25. **Any matters arising** – The Parish Clerk reported that he was in contact with a Solar Lighting company regarding the lighting for the toilet block. A meeting had been held regarding the sand management along the front, with Andy Bell, and Cllrs Scott, Edwards, and Arthur. Basically, a license is needed from Natural England before any work could be started, and the proposed work would have to be verified, costed, and an engineer’s report provided, in order to submit said license application. Following the suggestion from the Chair at June’s meeting, that the Clerk provide a brief report on his month, the Parish Clerk set out what had been accomplished, what the immediate future looked like, and his manner of working which was agreed as beneficial to the Council.

Min 51 – 24/25. **Tracker update** – the updated tracker will be added to the website

Min 52 – 24/25. **Correspondence**

1. Ms Quillin emailed expressing her disgust at the lack of regard for the Code of Conduct for dogs on Instow Beach. She counted 107 whilst watching, and felt that much more should be done. Clerk to respond reiterating that the C of C is “Voluntary”, and IPC have no powers to police or fine owners
2. Ms Meardon emailed to ask if the bushes surrounding the bus stop at the bottom of Rectory Lane could be trimmed back – now done.
3. Ms Hardy emailed regarding the state of one of the benches by the foreshore. A complete examination has since been held, and one bench removed because of its condition
4. Concern had been expressed by C Harper that a driveway on Bridge Lane may be interfering with the Tarka Trail. DCC had visited, and had no concerns

Min 53 – 24/25. **Finance** – As there is no meeting in August, the Council was asked for their authority for the Chair and Clerk to pay any Invoices that became outstanding before September’s meeting. Granted.

The Clerk asked for permission to utilise the outgoing Clerk's expertise (max of 4 sessions) in website management prior to him (and possibly the Chair) receiving instruction from the website providers. This would involve ex-gratia payments – authority given.

Invoices – July 24

Julie Braddick	Toilet Block cleaning – monthly	£585.00
Julie Braddick	Monthly clean of Bus Stops	£130.00
Julie Braddick	Sundry expenses + Bookers collections	£35.13
Parish Clerk	Reimbursement of Audit Fee + AGAR postage	£127.50
Parish Clerk	Monthly expenses	£50.00
Paul Fletcher	Pavement clearing – June/July	£286.00
P Parker & Son	Bus shelter exterior cleaning, June & July	£180.00
Dave Budd	Instow grass cut June	£340.00
Miranda Lloyd	Beach cleaning May/June	£296.80
NDC	2 x Clerk's salaries	£1884.63
MJ Scott	Reimburse M Williams costs & beach gate costs	£154.08
Flowbird	2 x Invoices Ui00009466 & U100010027	£477.18
Metric	2 x Invoices 184589 & C71622 + MI Office cost	£408
Water Bill	Invoice 5086464813 – Car Park	£406.93
	Total	£5361.25

Ratification

Flowbird	Card charges	£139.29
NEST	Clerk - pension – June	£45.76
Booker	Supplies	£349.61
	Total	£534.66

Income

Flowbird	Card receipts	£4822.50
Flowbird	Cash banked (>8 th July)	£3327.95
	Total	£8150.45

Bank Balances – up to 12th July

Treasurers Account	£63190.38
Business Bank (Instant)	£9415.77
Deposit Account	£43000.00

Min 54 – 24/25. Planning –

78640 approved (Hove To! balcony)

78620 Instow Barton, change of use from agricultural to dwellinghouse, with IPC Planning Committee, 77576, construction & installation of onshore electrical infrastructure (White Cross) with IPC Planning Committee. The Clerk was asked to detail IPC's objection to the Lego Bricks along Estuary Road, on the basis that they interfered with the local businesses situated there (78755)

Min 55 – 24/25. **The “Sands” communications** – Cllr Edwards was congratulated on his detailed summary of the issues, historical and current, affecting The Sands. After much discussion, Cllr Edwards decided to place a summary in the August Parish Magazine as an individual, and possibly hold an open meeting for the Parish to discuss in September. Depending upon the response received, then possibly forming an Action Group to take things forward.

Min 56 – 24/25. **Any other business** – it was noted that the Instow Village Hall Trustee's meeting minutes had said that IPC were reviewing Car Park charges, to make parking free after 6pm. This inferred that this would be happening after the Council meeting on the 18th July. However, IPC can alter charges once per year, as from April 1st (in this case April 2025) due to NDC regulations. The Council will discuss the change, at the November meeting to be effective as from 01/04/25.

Min 57 – 24/25. **Agenda items for September 19th meeting (No meeting to be held in August)** – none
The meeting closed at 9.00