

# Instow Parish Council Minutes – 20<sup>th</sup> June 2024

## Instow Village Hall – 7.30pm

**Present:** Cllrs Scott, McCrum, Edwards, Foster, & Johnson, plus NDCllr Renshaw, & Parish Clerk

**In attendance** – 3 members of the public

**Apologies** – Cllrs Arthur & Hopkins, & DCCllr Biederman

Min 28 – 24/25 – The meeting was opened by the Chair at 7.30

Min 29 – 24/25 – Councillors Declaration of Interests – none recorded

Min 30 – 24/25 – Public session – there was much discussion regarding the sand dunes on the beach opposite the Instow Arms, and Marcia Seymour (owner) said that it was affecting trade, and customers enjoyment of sitting outside. The Chair explained in great detail, the historical efforts that had been made to liaise with all parties, and the practical difficulties of obtaining agreement with all concerned. There is a meeting on the 25<sup>th</sup> to try and obtain an agreement which will hopefully progress the issues.

Lenise Forman asked what could be done about the number of cars parked on the pavement on Anstey Way, where building work is in progress – up to 7 light vans and cars was nothing unusual, and there is no room for pedestrians to avoid having to step out into the road. Also a car often parked on the pavement outside the old Methodist Chapel The Clerk to contact NDC Parking Enforcement.

Min 31 24/25 – County & Ward Reports – DCCllr Biederman sent his apologies, said that he was extremely busy with election matters, but is happy to take up any issues that needed raising. He has been in communication with the Clerk regarding Litchardon Solar Farm section 106 monies, and Lovacott PC's 'alternative' proposals. The Council voted unanimously to oppose Lovacott's proposal of allocating Section 106 monies on a cyclical basis, and that decision will be taken to the meeting at Lovacott on the 26<sup>th</sup>. NDCllr Renshaw informed the meeting of her dealings in relation to the collection of scrap metal in the field behind the 2<sup>nd</sup> Beach, which was rapidly becoming an eyesore, and there was concern that a 'scrap metal' business was being conducted from there. She assured the meeting that she would continue her investigations, and report back. The Chair asked Cllr Renshaw to keep an eye on the implications of Quay Cottage trying to buy one of the derelict garages/parking bays on the Council car park, as this could lead to the making of an entrance, which would entail using the IPC car park as a right of way, which the Council would not allow.

Min 32 – 24/25 – Confirmation of Minutes 16<sup>th</sup> May 2024 – agreed unanimously

Min 33 – 24/25 – Matters arising from the Minutes

1. Solar Lights for Toilet Block – it was agreed that the Clerk & Cllr Johnson would investigate the possibility of 'sprung' closing doors on the toilet block, and movement sensor solar lights.
2. White Cross Offshore Wind Project – a selection of maps had been sent through to IPC which laid out more clearly, the project detail

Min 34 – 24/25 – Tracker Update – see updates on the Tracker document on the website

Min 35 – 24/25 – Correspondence

1. Instow Sands Action Group – the result (to date) of correspondence seems to be rehashing paths that have already been examined as possibilities - see minute 30 for next steps
2. Sand Dunes – Instow Arms – see minute 30
3. Internal Auditor report – the Chair passed on the complimentary letter received from the Internal Auditor, and noted that he had decided not continue with the role for 2024/25. She had contacted James Hellyer as a possible option, who had quoted £500 + VAT, which the Council agreed to accept. The Clerk was instructed to write to Michael Green thanking him for all his past service to the Council, and to arrange payment for 2023/24
4. Mrs Fiona Thompson – complaint re vegetation on footpath. Clerk referred her to DCC website

Min 36 – 24/25 – Website, addition of Village Diary – All were in favour of creating a village diary on the IPC website. The main Administrator would be the chair, with the Clerk able to assist. Cost £200 plus VAT.

Min 37 – 24/25 – Village Hall additional chairs – after much discussion, it was decided not to proceed with any further donations at this time.

Min 38 – 24/25 – Village Hall development – the Chair explained that approx. 25 years ago, a similar fact finding scenario had been carried out, and that it was not a simple process to just 'decide' that a new hall should be built. She detailed the process that had to be followed, the potential costs, and the lack of suitable land for such a relocation. The council would decide whether to charge in the car park in the evening at the November meeting.

Min 39 – 24/25 – Finance

- 1 Invoices for approval/ratification – see appendix
- 2 Auditor for 2024/25 – see minute 35 point
- 3 AGAR to be signed ready for scanning onto website – all in favour of the Chair & Clerk signing said documents

Min 40 – 24/25 - Planning

1. 77685 – RM Camp alterations approved
2. 78651 – Felling of 5 Cypress Trees (Commodore), refused
3. 78782 – Alterations to 12 Lane End Close – now a delegated decision
4. 78755 – Retrospective planning for Lego Concrete Blocks at Yelland – the Council are opposed to the decision in view of the damage to the local businesses that has occurred, and that the 'bricks' should be removed, at least outside of the said businesses.

Min 41 – 24/25 – AOB as raised by the Chair – the possibility of NDYC using some of the parking spaces in the car park was discussed, and determined as unsuitable

Min 42 – 24/25 – Agenda items for next meeting – Cllr Edwards asked for Benches to be on the agenda, and the Chair asked if a Clerk's Report could become a regular agenda item in the future. Clerk happy to do this.

Min 43 – 24/25 – Next meeting – 18<sup>th</sup> July, 7.30pm, Instow Village Hall

Min 44 – 24/25 – Meeting closed at 9.30pm

**Invoices for authorisation & Payment**

1	Julie Braddick	Cleaning toilets daily for 1 month	£585
	Julie Braddick	Clean & tidy inside of bus stops weekly	£133.42
2	NDC	Clerks Salaries Inv 11547291	£1690.19
3	Celia Merrill	Clerk expenses	£7.20
	Roger Levick	Clerk expenses	£50
4	Paul Fletcher	Pavement cleaning June	£295.35
5	P Parker & Son	Bus shelter cleaning – May	£90
6	WesternWeb	Cloud Invoice – IPC addresses	£86.40
7	Dave Budd	Grass cut May	£340
8	Miranda Lloyd	Beach Cleaning May/June	£326.70
9	Michael Williams	Strimming and freeing phone door	£75
10	LeeMac design	Car Park Vinyls	£125
11	J Shardelow	Village Plan (map)	£29.89
		<b>Total Payable</b>	<b>£3834.15</b>

**Paid – for ratification**

AIBMS	Card charges for Flowbird meter	£145.45
Worldpay	Card charges for May	££44.48
NEST	Clerk pension May	£52.58
		<b>£242.51</b>

**Car Park Income** Card receipts & Cash **£7679.45**

**Bank Balances** Treasurer's a/c £59589.71 Business a/c £9709.10 Deposit a/c £33,000.00