

# Instow Parish Council Minutes – 16<sup>th</sup> May 2024

## Instow Village Hall – 7.30pm

**Present:** Cllrs Scott, McCrum, Arthur, Hopkins, Parish Clerk (R Levick)

**In Attendance** - one member of the public

**Apologies:-** DCCllr Biederman, NDCllr Renshaw, Cllrs Edwards, Johnson, & Foster

**Min 15 - 24/25.** The meeting was opened by the Chair following the Council AGM at 7.45

**Min 16 – 24/25. Councillor’s Declaration of Interests** – none recorded

**Min 17 – 24/25. Public session.** Mrs P Cattle asked if it were possible to obtain solar lighting for the Car Park Toilet Block, as there is no electricity supply. Clerk to investigate

**Min 18 – 24/25. County & Ward Members reports.** Both Cllrs had registered their apologies, and informed the meeting via the Clerk, that they were happy to take up any issues that needed raising. No immediate matters were noted

**Min 19 – 24/25. Confirmation of Minutes** from 18<sup>th</sup> April 2024 – no matters raised

**Min 20 – 24/25. Matters arising from the Minutes**

It was confirmed that termination of the Metric contract as from 31<sup>st</sup> May

The placing of the King’s Portrait was being dealt with by the Village Hall Committee.

**Min 21 – 24/25. Tracker update** – see updates on the Tracker Document on the website

**Min 22 – 24/25. Correspondence**

- 1) The Falklands Challenge 2024 on June 22<sup>nd</sup>, permission given for use of beach.
- 2) The North Devon (off street parking places amendment order 2024. The Notice of Making received 24<sup>th</sup> April.
- 3) Peter Lewis request for information on transport to Hospital – Clerk & Cllrs responded.
- 4) Cllrs concerns regarding use of BBQ’s on the beach forwarded to Christie Estates.
- 5) White Cross Offshore Windfarm project – a public consultation at the Cricket Club on May 21<sup>st</sup>, 11am onwards.
- 6) Clerk responded to Steve Symes email regarding Jet Skis on the beach.
- 7) NDC trade waste variation to agreement from 4<sup>th</sup> June 2024.
- 8) ND Parish Forum June 2024 – comments invited by 22<sup>nd</sup> May.
- 9) Xlinks Morocco-UK Power project – 6 weeks consultation from 16<sup>th</sup> May. Full details [www.xlinks.co/devon](http://www.xlinks.co/devon).

Min 23 – 24/25. Finance –

Invoices for authorisation & Payment

Julie Braddick	Cleaning toilets daily x 1 month	£585.00
Julie Braddick	Cleaning inside of bus stops weekly	£130.00
Julie Braddick	Booker supplies – mileage expenses	£31.8
NDC	Clerk's salary	£907.25
C Merrill	Clerk expenses	£50
Paul Fletcher	Pavement cleaning mid April – mid May	£354.64
Flowbird	Smartfolio May U100007787	£212.93
Miranda Lloyd	Beach cleaning April/May	£237.60
NDC	Dog waste collection Jan-March 2024	£351.0
MJ Scott	M Williams sand clearance	£67.5
R Levick	Car Park Duties	£240
Clear Councils	Insurance Premium	£1583.58
Total payable		<b>£4513.7</b>

Paid/DD for ratification

AIBMS	Card charges for Flowbird meter	£145.45
Worldpay	Card charges for April	£26.95
NEST	Clerk pension April	£52.58
Pennon Water	Water charges – toilets 4/1/24-15/4/24	£129.85
Viking Direct	Ink Cartridges	£48.37
Total paid		<b>£403.20</b>

Car Park Income

Metric – Worldpay	April card receipts	£271.2
Flowbird – AIB	April Card receipts	£4051.20
Cash receipts	Banked	£2581.2
Precept	6 monthly	£7868.5

Bank Balances as at 7<sup>th</sup> May 2024

Treasurer's Account	£66,921.88
Bus Bank Instant	£9709.1
Deposit Account	£33000.0

Min 24 – 24/25. Planning.

Ref 76293 Outline application for up to 450 dwellings including access, land South of A39 Brynsworthy – written comments submitted by Cllr Foster.

Ref 78640 – erection of a balcony at Hove to Stonywell Instow – response due by 25<sup>th</sup> May.

Ref 78442 – application for removal of trees by Commodore Hotel. Approval given on 8<sup>th</sup> May

Min 25 – 24/25. AOB as raised by the Chair

Min 26 – 24/25. Agenda items for next meeting. None raised

Min 27 – 24/25. Next meeting, 20<sup>th</sup> June, 7.30 in Instow Village Hall