

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT  
INSTOW PARISH HALL ON  
THURSDAY 19<sup>th</sup> May 2016 AT 7.30 pm**

**Present: -** Councillor Moores (Chairman)  
  
Councillors Mrs Clements, Crombie, Green, Mrs Hackett, Johns  
and Renshaw  
  
Mr M Isaac (Clerk) and Councillor Biederman DCC.

**In Attendance:** 5 parishioners/members of the public.

**22 OPENING OF THE MEETING**

The meeting was declared open by the Clerk.

**23 APOLOGIES**

Apologies were received from Councillor Vandersteen.

**24 COUNCILLOR DECLARATION OF INTERESTS**

There were no declarations of interest announced.

**25 POLICE REPORT**

There was no Police report.

**26 DE-DESIGNATION OF INSTOW BATHING WATER**

Bruce Newport Area Environment Manager from the Environment Agency attended the meeting.

He explained that the Instow bathing water results were heavily impacted by the river Torridge and that agriculture dominated the river catchment. The river however was not in poor shape and the EA along with others would continue to make improvements to meet other drivers like the Water Framework Directive. However, new tighter bacteriological standards were technically infeasible to be met at Instow bathing water, this had been calculated by looking at a wealth of data and different models. South West Water's operations locally only had a small impact on the bathing water and even if millions of pounds were spent on treatment improvements in the catchment this would not achieve the new minimum standard. South West Water had invested over £75m in the area since 1990.

He stated that under the legislation surrounding Bathing Waters the EA can now propose to the Minister that the declassification of Instow Bathing Water be brought forward. Taking Instow off the list would have the benefit of less adverse publicity for the Area.

Councillors expressed concern that the standards to improve the water quality would drop. Bruce Newport confirmed that the EA would make sure that the levels did not decline.

RESOLVED that the EA be requested to seek the de-designation of Instow Beach as a bathing beach as soon as possible.

## **27 PARISHIONERS QUESTIONS**

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

### Agenda not on Web Site.

A Parishioner s stated that the agenda for the meeting was not on the web site. The Clerk stated that he would speak to the web site appointed Councillor

### Marine Parade Open Space

A Parishioner asked about the Parish Council taking responsibility for the Marine Parade application open space provision.

It was stated that the developer would meet the costs of the open space for the first 10 years as part of the s106 agreement.

### Complaint

A Parishioner raised a complaint that Councillors did not raise their voices sufficiently for people to hear and considered the Council not to be open and transparent.

The Chairman stated that he was offended that the Parishioner did not think the Parish Council was not open and transparent and he would ask Councillors to speak up.

### Bus Stop opposite Silver Threads

A Parishioner asked who owned the Bus Stop opposite Silver Threads as there were crack in the walls and pillar.

It was stated that the Parish Council owned the Bus Shelter.

### The Sands

In answer to a question the Chairman stated that the independent valuation assessment of the site obtained by NDC gave a valuation lower than that suggested by the Applicant. The NDC had now issued a decision notice and a s125 notice of works required by the Enforcement Officer and Conservation Officer and an urgent repairs notice to smarten the building up. The agent had confirmed that the required works would be completed by 30<sup>th</sup> September 2016.

Buses

A Parishioner stated that since the bus route changes there was no straight through route from Appledore to Instow. A change of bus was required at Bideford and there was an increase in fare prices as two tickets were now required to be purchased.

Councillor Biederman agreed to investigate this issue.

**28 REPORT COUNTY COUNCILLOR F. BIEDERMAN**

Councillor Biederman reported the following:

He expressed concerns at the lack of bus shelters along Anstey Way. DCC would not provide any bus shelters.

He stated that he was prepared to allocate half his Locality Budget £5,000 towards the provision of 2 bus shelters along Anstey Way. A company called Fernbank provided and managed bus shelter funded via adverts on the shelters. Would the Parish Council accept adverts on the bus shelters?

It was agreed that Councillor Moores and the Clerk look at the Bus Shelters options and costs with Councillor Biederman and report back to Council.

He stated that in relation to the Sea Wall he was waiting for a proper survey to be carried out. He had also asked DCC Officers to look at the pavement at the top of Kiln Cloase along Anstey Way.

He also stated that the sand on top of the wall opposite the Boathouse would be moved when DCC cleared the drainage outlets.

**29 REPORT OF DISTRICT COUNCILLOR B MOORES**

Councillor Moores reported the following:

Draft Local Plan

That the Draft Local Plan had been approved by NDC for submission to the Secretary of State for examination.

**30 MINUTES**

It was **RESOLVED** that the minutes of the meetings held on 21<sup>st</sup> April and 5<sup>th</sup> May 2016 be approved as correct records and signed by the Chairman.

**31 MATTERS ARISING FROM THE MINUTES**

- a) Minute 11(b) Traffic Issues. Update from meeting with DCC

The Council noted the report by DCC Officers following a meeting facilitated by Councillor Biederman between DCC and the Parish Council regarding traffic issues in the village and the issues raised would be considered at a future meeting

## b) Minute 11(c) Vacancy Co-Option Update

The Clerk reported that Working Party appointed to interview the people who had expressed an interest in the vacant position would be held on 9<sup>th</sup> June 2016

**32 BEACH CLEANING TENDER**

The Clerk reported that 2 tenders had been received.

One from a Mr Pearce for £840 per week or £360 for 3 days and one from Mr Hosegood for £200 per week.

It was agreed that the Beach Management Working Party be reconvened to meet with and discuss a re-negotiation of price with the lowest tenderer Mr Hosegood.

**33 CORRESPONDENCE****(i) Matters for discussion/resolution or noting: -**

- a) The Council noted an e mail from the Contractor who emptied the dog bins that there was a need for an additional dog bin to be installed next to the dog bin by the Marine Camp slipway. He had also commented that there was a lot of rubbish being dumped by the dog bins by the slipway and middle of the beach. The contractor would be prepared to clear the rubbish at a cost of £1.50 per bag.
- b) The Council noted an E Mail from Lucy Tomlinson NDC regarding s106 open space funds. It was agreed to ask if any of the monies could be used towards the provisions of Bus Shelters along Anstey Way
- c) The Council noted an E Mail from Mrs Reynold regarding dogs on the beach
- d) The Council noted an E Mail from Mrs Fowler regarding dogs on the beach

**34 FINANCE**

The Council agreed/noted the following payments/receipts:

**1. INCOME: -**

Car Park Takings	Period ending 28 April 2016	£	1,212.60
Car Park Takings	Period ending 13 May 2016	£	1,202.40

**TOTAL :- £ 2,415.00**

**2. EXPENDITURE: -**

Mr. B Keane	Village Handyman	£	445.43
Mr P. Cook	Beach Cleaning	£	500.00
North Devon Council	Clerk Salary Recharge + Admin	£	695.77*
North Devon Council	Printing (Jan/Feb/Mar)	£	40.92

JJ Bins	Dog Bin emptying (Nov)	£	64.50
M. Isaac	Clerks Expenses	£	53.61
Mrs Moores	Toilet Cleaning materials	£	14.38
North Devon Yacht Club	Room Hire	£	50.00
BT	Telephone	£	180.56
SWW	Car Park Toilets	£	0.83
Archant	Beach Tender Notice	£	94.80
<b><u>TOTAL: -</u></b>		<b>£</b>	<b><u>2,140.80</u></b>

The Council noted the AON Insurance renewal premiums for 2016.

It was agreed to accept the long term premium options at a cost of £1,113.32

**Key**

\*£1.29VAT

**3. BANK – STATEMENT OF ACCOUNTS: -**

Lloyds Bank Treasurers a/c no. 02348842 as @ 30.3.16 (Statement) = £3,097.21

Lloyds Bank Business a/c no. 02350065 as @ 31.3.16 (Statement) = £32,433.78

*Outstanding cheque payments 1126 - £695.77, 1132 - £250.00, 1133 - £1,200*

**NB: - IPC to note that £10,000 was re-invested (until 10.5.17) to a higher interest account (1.25%) within Lloyds TSB**

**4. RESOLUTION REQUIRED: -**

It was **RESOLVED** that £3,250 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

**35 PLANNING**

- a) 60935 Demolition of existing & erection of new boundary wall, Marine Court, Marine Parade, Instow

The Council noted and agreed the recommendation of the Planning Sub Committee of No Objections

- b) 61095 Listed Building Application in respect of 2 replacement windows, Dory Cottage, Marine Parade, Instow

The Council noted and agreed the recommendation of the Planning Sub Committee of No Objections

**36 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN**

The following issues were raised:

- a) It was noted that the Parish Hall Committee had agreed the proposal for the defibrillator to be located on the wall outside the building.

- b) The Clerk updated Council on the present position regarding the lease of the car park and transfer of funds which would be concluded shortly
- c) Councillor Green outlined proposals for a new sign required as part of the beach designation.

The concept/principle was accepted that the sign include other important information as outlined but that it should not be cluttered with too much information. It was agreed that the Tarka trail be added to the map.

- d) The Clerk outlined the issues regarding the toilet cleaning contractor

There being no other business the meeting was closed at 9.15 p.m.

**Chairman** .....

**Dated:** - .....