

MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT THE ALL SAINTS CHAPEL, INSTOW ON THURSDAY 7th DECEMBER 2017 AT 7.30 pm

Present: - Councillor Moores (Chairman)
Councillors Mrs Clements, Green, McCrum and Vandersteen
Mr M Isaac (Clerk) and DCC Councillor Biederman

In Attendance: 1 Parishioner/members of the public.

116 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

117 APOLOGIES

Apologies were received from Councillors Crombie, Mrs Hackett, Johns and Renshaw

118 COUNCILLORS DECLARATION OF INTERESTS

There were no declarations of interest announced.

119 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

A Parishioner raised the following issues:

Why was the Handyman job not put out to tender. Black plastic bags are left on the wire fence by the second beach and plastic not picked up on the beach right by the tractor tracks. Was it considered a coincidence that since the strand line has not been cleared the sand has been held back. At Croyde Beach the strand line was hand-picked.

The Clerk stated that the Council was looking to amalgamate the Beach Cleaning position and Handyman role into 1 job. As a trial it was agreed to offer a temporary contract to the Beach Cleaner to coincide with the main Beach Cleaning Season.

The Beach Cleaning contract will continue in accordance with the agreed terms, but the Handyman role has now been suspended. The Council will be considering how it wishes to continue with the Handyman job.

120 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

a) That the NDC Executive received a presentation from Surfers Against Sewage and had

agreed to support the Surfers Against Sewage Plastic Free North Devon Campaign. The Campaign was part of a National campaign to remove single use plastics ie plastic cups and cutlery.

NDC Councillor Cann was to set up a working group to run a parallel campaign for North Devon and was seeking a commitment from Parish Councils to sign up to a plastic free North Devon.

It was agreed that the Beach Management Working Group look at ways in which to reduce litter on the beach.

- b) That NDC Car Park Strategy was being updated and the Council were looking possibilities of rationalising its car parks.
- c) That NDC had received a petition Save Pilton Park stating “please help us to stop the redirection of the River Yeo through Pilton Park inside the wall alongside the A39 at Pilton Causeway.
- d) That NDC looking at arrangements for the night closure of the Pannier Market
- e) That NDC had had a presentation from the Clinical Commissioning Group regarding the CCGs Sustainability and Transformation five year Plan
- f) That there was additional Local Plan hearings from 16 – 18 January 2018 at the Cedars, Bickington.

121 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 16th November 2017 be approved as a correct record and signed by the Chairman.

122 MATTERS ARISING FROM THE MINUTES

Minute 109 Marine Car Park Toilets – Water Leak Update

The Clerk reported that a water leak to the toilets had been identified by South West Water following the receipt of a high water bill.

The Chairman had authorised Vanstones who were on site undertaking remedial work and a recommended company to undertake the work and install a new pipe from the mains to the toilets.

Councillor McCrum asked as the keys for the padlocks to the toilets could not be found had the padlocks been replaced.

Councillor Mrs Clements stated that she had had the padlocks cut off and would get them replaced.

The Parishioner stated that a visitor had complained to her about the Lane End Toilets being dirty but had stated that the Parish Council Marine Car Park toilets were very clean.

123 MEETING DATE: DECEMBER 2018

The Clerk reported that normally the December Parish Council meeting was held on the 2nd Thursday of the month. At the last meeting in his report he had inadvertently put forward the first Thursday of the month for 2018.

It was agreed that the December meeting in 2018 be held THURSDAY 13TH DECEMBER 2018 @ 7.30 p.m.

124 REPORT COUNTY COUNCILLOR F. BIEDERMAN

Councillor Biederman reported the following:

That it was going to be another difficult budget as the Government grant was reducing.

That DCC had agreed a report regarding the establishment of the Heart of the South West Joint Committee with Somerset to move forward with the adoption of the Productivity Plan (A Plan to drive up productivity in the South West and make a significant contribution to the productivity growth of the UK). The establishment of the joint committee was the first stage of the process. The joint committee would manage the on-going process of developing the productivity strategy and further discussions with Government on the devolution of power.

The DCC supported the Surfers Against Sewerage Plastic Free Campaign and the introduction of 20 mph speed limits in a government green paper

125 CORRESPONDENCE

(i) Matters for discussion/resolution or noting: -

- a) The Council noted an E Mail from Mrs Moores on behalf of All Saints Chapel thanking the Parish Council for paying for a green wheelie bin service
- b) The Council noted a letter from North Devon and Torridge District Councils regarding notification of an additional hearing into the local Plan
- c) The Council noted a letter from GO North Devon requesting grant assistance but that it was unable to help at this time
- d) The Council noted a letter from a visitor regarding the Sand hills Car Park.

It was agreed that the Clerk prepare a standard response letter advising that the car park is a private car park owned by Christie Estate and not the Parish Council

- e) The Council noted the Local Government Boundary Commission – Consultation on draft recommendations for ward boundaries in North Devon

126 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park takings	Period – 7 Nov 2017 to 21 Nov 2017	£	716.70
<u>TOTAL : -</u>		£	<u>716.70</u>

2. EXPENDITURE: -

North Devon Council Clerk Salary Recharge + Admin (including VAT £1.29)	£	711.01	
North Devon Council 2 x Ticket rolls (including VAT £9.38)	£	56.28	
J. Braddick Toilet Cleaning	£	300.00	
M. Isaac Parish Clerk Expenses	£	44.72	
Vanstones Toilet Leak Repairs (including VAT £616.05)	£	3,696.31	
Instow Parish Hall Committee - Grant	£	333.00	
Instow PCC Burial Ground – Grant	£	666.00	
All Saints Community Centre- Grant	£	150.00	
Instow, Westleigh and West Yelland Parish News – Grant	£	417.00	
Additional Invoices received			
D. Budd Grass Cutting	£	170.00	
Crown Estate Lease of Foreshore	£	750.00	
<u>TOTAL: -</u>		£	<u>7,294.32</u>

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 2.11.17 (Statement) = £1,104.84
Lloyds Bank Business a/c no. 02350065 as @ 28.9.17 (Statement = £102,358.10 (includes
£59,592.00 for Car Park/Toilets)

Outstanding cheque payments: None

NB: - IPC to note that £10,105 was re-invested for 12 months in a fixed term deposit account (0.80%) within Lloyds Bank

4. RESOLUTION REQUIRED: -

RESOLVED that £7,300 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

5. PRECEPT AND PARISH GRANT 2018/19

RESOLVED that the Parish Precept for 2018/19 be increased by 7% to £9539 and the maximum Parish Grant £402.50 claimed.

It was noted that the Council Tax Support Grant for 2018/19 will be £176.23

The increase in precept was based on the reduction in NDC grant 6% and inflation over the last 5 years 1%

127 PLANNING

a) 64068: Reserved matters application for erection of ten dwellings (outline planning permission 58606) at the Pony field, land north of Marine Parade, Instow

64041: Reserved matters application for erection of six dwellings (outline planning permission 58626) at land at Anstey Way, Instow

It was agreed that consideration of the above applications be deferred for consideration at an Extra Ordinary Parish Council meeting on Thursday 14th December at 7.30 p.m.

b) Applications considered by the Planning Sub Committee

i) 63764: Demolition of existing garage & construction of new garage with additional accommodation above, Turnstones, Marine Parade, Instow

Council noted and agreed the following recommendation of the Planning Sub Committee

The neighbour at Nestuary is concerned that the development extends too far at the front of the house, and would prefer that it does not project further than the front wall of Nestuary.

Otherwise No Objections

ii) 64045: Erection of 1 dwelling, 1 Sycamore Close, Instow

Council noted and agreed the following recommendation of the Planning Sub Committee

Address should be 3 Sycamore Close NOT 1 as stated on planning notice.

No objections but have been told that there may be a covenant prohibiting the building of a dwelling on this site.

c) 64003: Variation of condition 3 (occupancy restriction) attached to planning permission 52688 to enable unrestricted holiday use of one unit of holiday accommodation, Southgate chalet, Sandhills, Instow

Council noted that the above application was still to be considered by the Planning Sub Committee

d) 62936: Demolition of one dwelling & barn together with erection of one dwelling with integral garage & associated parking area replacement of

septic tank with private package sewage treatment plant (amended drawings)
Worlington Cottage, Instow

Council noted that the above application was still to be considered by the
Planning Sub Committee

- e) 63926: Conversion of bunker to holiday let (amended drawings), The Red
Bunker, Instow

Council noted that the above application was still to be considered by the
Planning Sub Committee

128 TRACKER

The Tracker was noted.

129 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

There were no matters raised

There being no other business the meeting was closed at 9.02 p.m.

Chairman

Dated: -