

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 16th FEBRUARY 2017 AT 7.30 pm**

Present: - Councillor Moores (Chairman)

Councillors Crombie, Mrs Clements, Mrs Hackett, Renshaw and
Vandersteen

Mr M Isaac (Clerk) and DCC Councillor Biederman

In Attendance: 4 Parishioners/members of the public.

134 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

135 APOLOGIES

Apologies were received from Councillors Green, Johns and McCrum.

136 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

137 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

The Pony Field

A Parishioner asked were the s106 monies was going to be spent from the development of the above site as the open space play area was to be relocated off site.

The Chairman stated that the s106 agreement had not yet been signed but that a sum of monies would be included to provide a play area elsewhere in the village. He further stated that the area within the development would be a landscaped area and maintained by the management company.

Planning Applications – Marine Parade and Anstey Way

A Parishioner stated that some residents had attended a public meeting regarding the development of the 135 homes at Yelland opposite Lagoon View and suggested that the developer of the 2 sites in Instow should be persuaded to hold a similar public consultation on their proposals.

The Chairman stated the Preferred Developer had agreed to hold a public meeting outlining their proposals.

Flooding along the Tarka Trail

A Parishioner stated that Tarka Trail from the tunnel to Kiln Close Lane had been flooded.

Councillor Mrs Clements reported that some of the ditches had been cleared and that DCC were looking at rodding the drain under the tunnel. She stated that she would report the problem to Martin Caddy DCC.

138 REPORT COUNTY COUNCILLOR F. BIEDERMAN

DCC Councillor Biederman reported the following:

DCC Budget

That, since 2010, DCC had had to make cuts of £270 million (40%) of its budget.

The DCC Council tax increase would be 4.99% for 2017/18 (1.99% general and 3% Social Care). There had been cross party condemnation of the Government cuts.

Sand on pavement along Marine Parade

That, DCC were still of the view that the sand on the pavement along Marine Parade was an estate issue. If the Estate did not clear it up DCC would clear the sand and bill the Estate. DCC were however happy to meet the Parish Council and Estate to discuss the problem.

The Chairman stated that he was disappointed with how DCC had dealt with this matter. The Estate were seeking legal advice and would not accept liability for the drains or the removal of the sand. He further stated that a solution to the problem was required in which all the interested parties had a role to play.

He recorded the Parish Council's thanks to the Community Pay Back scheme for their efforts in cleaning the sand off the pavements.

Other Issues

Councillor Biederman recorded his thanks to Councillor Mrs Clements for working closely with Martin Caddy on the Tarka Trail issues.

It was reported that although some pot holes had been repaired, the pot holes at the junction up to the Church had only been partly repaired.

139 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

Syrian Refugees

That the NDC Executive had agreed working in collaboration with Community Sponsorship groups to support the resettlement of up to 4 Syrian refugee families by 2020.

North Devon Theatres

That NDC was committed to use its best endeavours to work to open the theatres as soon as possible and would be setting up a small cross party working group to take forward this objective.

Fairer Funding for Schools

That NDC Executive had expressed alarm at the proposed education funding formula and stressed that education within Devon was already underfunded in comparison to other areas of the Country with the impact on North Devon being disproportionate. The revised formula would make this situation far worse and therefore the Council called on Devon MPs to press for fairer funding for the area to bring funding into line with other areas of the country and to recognise the additional difficulties faced by small rural schools and those in deprived areas. The Executive also called on DCC to reconsider the allocation of funding when setting its budget to alleviate the shortfall in funding within its control.

Rough Sleepers

That in conjunction with Torridge DC, NDC had been successful in a bid of £124,000 towards helping rough sleepers.

A Parishioner thanked Councillor Moores for his support of Syrian refugees

140 **MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 19th January 2017 be approved as a correct record and signed by the Chairman.

141 **MEETING WITH TAPELEY ESTATE**

a) Planning applications update and sites for play area

This issue had been discussed earlier in the meeting. See minute 137

b) Sand on pavement and DCC gully out lets: responsibility

This issue had been discussed earlier in the meeting. See minute 138

c) Venn Cross to Tarka Trail footpath: re-instatement of hedge/fence across field to delineate public right of way

It was reported that Councillor Green had agreed to e mail details of the history of the footpath to Andrew Woollacott who had agreed to research the matter.

Mr Jeremy stated that he had walked the footpath with Councillor Mrs Hackett. He was happy to walk the other footpaths and identify any issues.

d) Disposal of rubbish collected and dumped near 2nd beach

It was reported that the Parish Council had contacted the Beach Cleaner who had agreed to collect and dispose of the rubbish twice monthly at a cost of £50.

Andrew Woollacott stated that on a number of occasions the Estate had removed the rubbish at great cost.

He agreed that the Estate would contribute to pay 50% of the costs £300 per annum (to be reviewed annually).

Resolved that the Council agreed to fund the remaining 50% of the costs

e) Sand Hills car park update

It was reported that the car Park was working well and was now open all year

f) Permanent life ring on Intow Quay

Councillor Moores stated that the Parish Council had agreed to provide a permanent Life Ring on Instow Quay and sought permission to locate it in the same position as the one used by the Ferry. It was noted that the Estate had no problems with this.

g) Beach Management

Councillor Green reported that following a presentation by NDC Councillor Cann to the Parish Council it had been agreed to arrange a meeting with all interested parties to look at options for the management of the beach. He asked if the Estate would willing to attend such a meeting. It was noted that the Estate had agreed in principle to attend.

h) Instow Primary School update

Councillor Moores reported that the School were still in discussions with DCC and would discuss options at the appropriate time with the Estate.

i) Neighbourhood Plan

It was noted that the Estate had registered an interest to be involved in the Neighbourhood Plan if it were progressed.

142 MATTERS ARISING FROM THE MINUTES

There were no additional issues not listed elsewhere in the agenda

143 CORRESPONDENCE

(i) Matters for discussion/resolution or noting: -

Instow Parish Council Minutes 16 February 2017

- (a) The Council noted a letter from Historic England regarding the consideration of the Instow War Memorial as an addition to the List of Buildings of Special Architectural Interest or Historic Interest List.
- (b) The Council noted an E Mail update from NHS Commissioning Group on the Wider Devon Sustainability and Transformation Plan.

144 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park takings	Period – 12 January 2017 to 15 February 2017	£	788.10
	<u>TOTAL</u>	£	<u>788.10</u>

2. EXPENDITURE: -

Mr. B Keane	Village Handyman	£	147.20
North Devon Council	Clerk Salary Recharge + Admin	£	703.58*
North Devon Council	Printing (Apr '16/Nov'16)	£	35.23**
J. Mayhew	Dog Bin Emptying (Dec/Jan)	£	133.50
M. Isaac	Clerks Expenses	£	54.51
T Hart	Toilet Cleaning	£	300.00
BT	Telephone Bill	£	144.56
Bookers	Supplies for Public Convenience (Paid by DD)	£	113.28+
SG Baker	Provision of Sand Bags	£	204.30*+
ICO	Data Protection Registration	£	35.00
Johns of Instow	Refreshments Xmas Community Event	£	85.01*/
Mr Green	Refreshments Xmas Community Event	£	35.00
Mrs S Moores	Refreshments Xmas Community Event	£	8.48//
Appledore Lifeboat	Donation from Xmas Carol Collection	£	90.00
North Devon Hospice	Donation from Xmas Carol Collection	£	90.00
Northam Lodge	Donation from Xmas Carol Collection	£	90.00
	<u>TOTAL: -</u>	£	<u>2,269.65</u>

Key

*£1.29VAT
**£1.05VAT
+£18.88VAT
*/£13.65VAT
*+£34.05VAT
//£1.41VAT

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 2.2.17 (Statement) = £3,027.85
Lloyds Bank Business a/c no. 02350065 as @ 22.12.16 (Statement) = £98,884.88 (includes £59,592.00 for Car Park/Toilets)

4. RESOLUTION REQUIRED: -

RESOLVED that £2,270 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above.

5. NATIONAL PAY AWARD

The National Pay Award of 1% as from 1st April 2017 for the Parish Clerk was noted and agreed

145 PLANNING

- a) 62449 Variation of condition 2 (Approved Plans) attached to planning permission 60429 (Extension to dwelling) to allow amended design, Wyvern, Anstey Way, Instow

The Council noted the recommendation of the Planning Sub Committee that the design amendment was not clear from the plans and therefore unable to comment.

146 TRACKER

The tracker was noted.

It was agreed that the Beach Management review should be undertaken by the end of March

147 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

Councillor Vandersteen stated that he was still waiting for information from the Parish News Editor to enable the newsletter to be included on the web site

There being no other business the meeting was closed at 8.58 p.m.

Chairman

Dated: -