

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 16th OCTOBER 2014 AT 7.30pm**

Present: - Councillor Moores (Chairman)
Councillors Crombie, Green, Mrs Hackett and Harrison.
Mr M Isaac (Clerk).
Councillor Biederman (DCC)

In Attendance: 7 parishioners/members of the public.

PRAYERS

Prior to the commencement of the meeting the Clerk led Council in Prayers; it was stressed that to participate was purely optional. All persons present remained.

82 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

83 APOLOGIES

Apologies were received from Councillors Champion, Johns, Renshaw and Vandersteen.

84 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

85 POLICE REPORT

In the absence of PCSO Meaker the Clerk read the following crime update:

Crime Report: -

For the period between 2nd September 2014 and 14th October 2014 there had been five reported crimes. 2 of theft, 1 drink driver and 2 drug related.

86 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

A question was asked if the proposed development by Christie Estate would prioritise people in the village especially those who wished to down size. It was agreed to ask Christie Estate the question.

A Parishioner stated that due to the amount of dog mess on the beach the pre-school children group had stopped taking the children onto the beach.

The Chairman stated that the Parish Council had received a number of complaints and would review the dogs on the beach policy in conjunction with Christie Estates.

A Parishioner asked how long the Parish Council had been in discussions with Smiths Gore. The Chairman stated that a small group of Councillors had been appointed to meet with Hector Christie and Smiths Gore to discuss estate issue and the first meeting was in February this year.

The Village People group reported that they would be holding a beach clean in conjunction with Marine Conservation on the 1st and 28th November. The clean on the 1st would be to clear rubbish from the rear of the Parish Hall. It was further stated that the group had helped clear the sand from the pavement at the boathouse end of the Village and would be willing to help make mince pies etc for the Christmas Carol Service and also fill sand bags if required prior to any inclement weather.

The Chairman thanked the Village People for all their hard work.

A Parishioner reported that the grass along Anstey Way was growing over the pavement making walking along it difficult. Councillor Biederman agreed to report the problem.

87 REPORT COUNTY COUNCILLOR F. BIEDERMAN

Councillor Biederman reported that DCC had issued a consultation document entitled Hard Choices outlining proposals to save a further £4 million from the highway budget.

He stated that he had arranged a meeting with DCC Officers and the Police to discuss the parking issues on New Road and had visited Instow School to look at the schools concerns and had arranged a visit by a DCC Officer to discuss the issues. Discussions had also been held with Christie Estate.

88 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

That he and Councillor Green had attended a North Devon/Torridge Joint Overview and Scrutiny meeting with representatives from EA and SWW to discuss water quality and potential flooding issues. The meeting agreed to set up a Task Team to look into these issues.

NDC Executive had set up a task team to look at the Health Service proposals for future delivery.

NDC joint working with Torridge District Council had ceased and NDC needed to find £200K savings.

The Joint emerging Local Plan needed to be agreed by April 2015 but at present it was not known if the cessation of joint working with Torridge DC would have an effect on the adoption of the plan.

The Planning Application in respect of the Sands Nursing Home was to be re-advertised.

Car Park Update – Following a meeting earlier in the day with Councillor Greenslade a report would be going to NDC Executive with a recommendation to offer the Parish Council a 12 month lease of the car park.

It was agreed that a working group to include the Chairman and Councillors Crombie, Green, Mrs Hackett and Harrison meet to discuss and agree representations at the NDC Executive on 4th November 2014.

89 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 18th September 2014 be approved as a correct record and signed and signed by the Chairman.

90 MATTERS ARISING FROM THE MINUTES

a) Minute 70 Instow Signal Box

The Council noted an e mail from Mr Coles and a document from Bideford Railway Heritage Group outlining the work required to the signal box.

The Village Group stated that they would be able to help with some of the tasks. Councillor Moores stated that he would be prepared to help with funding through his NDC Community Councillor grant.

It was agreed that Mr Coles would liaise with the Railway Group and Village People and advise the group to contact NDC for grant application forms and further funding advice.

b) Minute 74(b) Tractor Service

It was agreed to accept the quote from the Beach Contractor to service the tractor and power wash the tractor for £200.

c) Minute 81 Additional Litter Bins

The Chairman reported that he and the Clerk had undertaken a site visit and considered that an additional litter bin was required in the gap between the boathouse and sand dunes. It was not considered that an additional bin was required by the bus stop on Anstey Way on the way outside of the village at the Bideford end.

It was agreed in principle that an additional bin be sought between the boathouse and sand dunes.

91 CHRISTIE ESTATES PLANNING CONSULTATION

The Council noted the draft Community Involvement Statement by Smiths Gore outlining the the public consultation process and comments in relation to the 3 proposed planning applications on land at Marine Parade, Rectory Lane and Anstey Way.

It was stated that site 2 should be identified as Barton Lane.

It was agreed to ask whether the redundant barns at Barton Farm a brownfield site could be a site for possible development in lieu of a greenfield site.

92 EMERGENCY PLAN

In the absence of Councillor Renshaw this item was deferred to the next meeting

93 CORRESPONDENCE

(i) Matters for discussion/resolution or noting: -

- a) The Council considered a request from a Parishioner that the draft Council minutes be posted on the Parish notice board.

It was agreed that the draft minutes be not published prior to confirmation by the Parish Council at the following meeting that they are a correct record.

- b) North Devon/Torrige Overview and Scrutiny Event.

See previous minute 88 above.

- c) Online Highway Consultation

It was agreed that Councillor Green would look at the document and prepare a response if considered appropriate.

- d) The Council noted the receipt of an e mail regarding a hole in the front panel of the Marine Parade Car Park Bus Shelter.

- e) The Council noted a letter from Mr Budd regarding the renewal of the grass cutting contract.

The letter was referred to the Finance Sub Committee for consideration

- f) The Council considered an invitation from DCC for a Councillor to visit the SW Highways Depot at Rockbeare on 17th November 2014.

Councillor Moores agreed to attend.

- g) The Council noted a quotation from Pro-Weld for repairs to the gates onto the beach opposite the Boathouse.

It was agreed to seek additional quotes.

94 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park Takings	Period ending 22 September 2014	£	940.20
Ditto	Period ending 3 October 2014	£	890.00
NDC	Precept and Grant	£	5089.43
<u>TOTAL : -</u>			£ 6,919.63

2. EXPENDITURE: -

Mr. B Keane	Village Handyman (August/September)	£	156.40
Mr M. Isaac	Clerks Expenses	£	47.60
Mr D Budd	Grass cutting	£	170.00
Mr P Cook	Beach Cleaning/Tractor Service	£	440.00
EDF	Elec to car park meter	£	59.27
JJ Bins	Dog Bin Emptying	£	50.70
North Devon Council	Clerk Salary Recharge + Admin	£	678.67*
North Devon Council	Printing	£	12.78
<u>TOTAL: -</u>			£ 1,615.42

Key: -

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*£1.29 VAT

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 25.9.14 (Statement) = £205.40*
 Lloyds Bank Business a/c no. 02350065 as @ 3.7.14 according to (Statement) =
 £21,964.86 +

Key: -

* According to Clerk's records this is £205.40.

+ According to Clerk's records this is £27,920.51 as at 18.9.14.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.16) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

4. RESOLUTION REQUIRED: -

RESOLVED that £1,600 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

5. MISCELLANEOUS: -

(a) Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-

See minute 88 above

95 PLANNING

- a) 57860/57861 Planning and Listed building applications extension to Pavilion North Devon Cricket Club, Sandhills, Instow

Council noted that the above application had been WITHDRAWN

- b) Mixed use development comprising Marina, Hotel, Medical Centre, food store, community hall, retail units/café, care home/dementia unit, assisted living units, up to 300 dwellings (including 20 local needs affordable), 80 holiday dwellings, play area, open space, new access and ancillary infrastructure, Knapp House Activity Centre, Churchill Way, Northam, Bideford.

Council noted that an appeal had been lodged against the above application and that there was a Public meeting at Westleigh on 22nd October 2014.

96 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. The Chairman reported that he had received an enquiry regarding the re-instatement of the Egret made in willow and whether the Parish Council would support its re-instatement.

The Council agreed in principle to support its re-instatement

- B. It was agreed to hold a Finance Sub Committee meeting after the next Parish Council meeting.

There being no other business the meeting was closed at 9.30 p.m.

Chairman

Dated: -