

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 20th NOVEMBER 2014 AT 7.30pm**

Present: - Councillor Moores (Chairman)

Councillors Champion, Crombie, Green, Mrs Hackett, Johns and Renshaw.

Mr M Isaac (Clerk).

Councillor Biederman (DCC)

In Attendance: 7 parishioners/members of the public.

PRAYERS

Prior to the commencement of the meeting the Clerk led Council in Prayers; it was stressed that to participate was purely optional. All persons present remained.

97 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

98 APOLOGIES

Apologies were received from Councillors Harrison and Vandersteen.

99 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

100 POLICE REPORT

PCSO Meaker read the following crime update:

Crime Report: -

For the period between 14th October 2014 and 20th November 2014 there had been one reported crime regarding a stolen Rib by Instow Yacht Club.

101 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

A Parishioner raised concerns regarding the transfer of the car park and ransom strip monies from North Devon Council to the Parish Council. He stated that an NDC report in February 2000 stated that the proceeds of the sale of the ransom strip when sold £77,000 would be used

for the benefit of the Parish of Instow. The proceeds were subsequently spent on the charter toilets project and not spent in Instow. The sum of monies had also now been reduced to £60,000.

The Chairman stated that he would be seeking an outcome that leased the car park to the Parish Council and a transfer of the monies for the benefit of Instow Parish.

A Parishioner reported that she had picked up the remnants of a plastic chair opposite Marine Flats that had not been picked up during the 2 weeks in October that the Beach contractor was cleaning the beach. She also reported that there had been a sewage spillage in front of the Dunes from the Boathouse to the stream with cotton buds etc on the strand line. She also asked that now the hut had been removed when would the chairs, and green and blue bins be removed.

It was reported that NDC had been informed to remove the bins.

The Village People group reported that on the 1st November they had cleared rubbish from the rear of the Parish Hall and that they would be holding another beach clean on 29th November.. It was further stated that the group had agreed to help refurbish the Signal Box which would be a long ongoing project.

The question was raised regarding the removal of the benches along Marine Parade prior to high tides in February 2015.

102 REPORT COUNTY COUNCILLOR F. BIEDERMAN

Councillor Biederman reported that he was a Member of 2 DCC Task Groups considering Children in Care and Exploitation of Children issues.

103 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

That he was a Member of two NDC/TDC Joint Overview and Scrutiny Committee Task Teams one to look at the EA consultation paper on water quality and potential flooding issues and the other to look at the Health Service proposals for future delivery.

An appeal had been lodged regarding the Knapp House Development and Westleigh Parish Council was joining forces with groups in Northam and Appledore. The action group had set up a fund to employ an ecologist and planning consultant to put forward a case at the appeal and were seeking a contribution from Instow Parish Council.

RESOLVED that a contribution of £100 be made to the Knapp Action Group towards the appointment of an ecologist and planning consultant.

Car Park Update – the report to NDC Executive had been withdrawn and that he had requested another meeting with Councillor Brian Greenslade.

104 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 16th October 2014 be approved as a correct record and signed and signed by the Chairman.

105 MATTERS ARISING FROM THE MINUTES**a) Minute 93 c) Highway Consultation**

Further to a report from Councillor Green outlining the proposed savings it was agreed that the consultation appeared unnecessary as savings had been identified in the consultation. However how the remaining £1.4 million savings were to be achieved was queried.

Councillor Green agreed to respond to the consultation.

106 BEACH CLEANING REVIEW

The Councillors present expressed their experience/findings on the cleanliness of the each during their inspection. The Clerk read out the inspection reports of those Councillors not present at the meeting.

The consensus of the Council was that although there were some items on the beach on occasions the beach was being kept in a very clean condition.

It was agreed that the inspection regime be retained and the requirements of the contract looked at upon renewal.

107 EMERGENCY PLAN

Councillor Renshaw updated Council on the Emergency Plan.

It was agreed to circulate the Plan to all Councillors for information and any comments passed to Councillor Renshaw

108 CORRESPONDENCE**(i) Matters for discussion/resolution or noting: -**

- a) The Council noted an e mail from DEFRA regarding the survey of Instow Beach.

It was agreed that there was no objections to Instow Beach being included in the DEFRA consultation for de-designation.

- b) The Council noted an e mail from NDC regarding a free flooding community advice event at Braunton on 25th November 2014.

It was agreed that Councillor Renshaw be authorised to attend.

- c) The Council noted that the Electoral Commission were undertaking a review of Devon County Council division boundaries.

109 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park Takings	Period ending	17 October 2014	£	723.50
Ditto	Period ending	31 October 2014	£	873.30
Ditto	Period ending	14 November 2014	£	497.70
<u>TOTAL</u>			£	<u>2,094.50</u>

2. EXPENDITURE: -

Mr. B Keane	Village Handyman (August/September)	£	211.23
Mr M. Isaac	Clerks Expenses	£	45.66
JJ Bins	Dog Bin Emptying	£	50.70
North Devon Council	Clerk Salary Recharge +Admin	£	678.67*
North Devon Council	Printing	£	7.13
BT	Telephone Bill	£	135.19
All Saints Community Centre	Hire of Hall	£	20.00
British Legion	Poppy Wreath	£	17.00
<u>TOTAL: -</u>			£ <u>1,165.58</u>

Key: -

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*£1.29 VAT

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 28.10.14 (Statement) = £189.98*
Lloyds Bank Business a/c no. 02350065 as @ 29.9.14 according to (Statement) =
£32,043.09 +

Key: -

* According to Clerk's records this is £189.98.

+ According to Clerk's records this is £33,536.741 as at 20.11.14.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.16) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

4. GRANTS

RESOLVED that the following Annual Grants be paid:

Instow Parish Hall Committee	£	333.00
Instow PCC Burial Ground	£	666.00
Instow, Westleigh and West Yelland Parish News	£	417.00
Instow Web Site	£	84.00
All Saints Community Centre	£	150.00

5. RESOLUTION REQUIRED: -

IPC to **RESOLVED** that £2,800 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 and 4 above

6. MISCELLANEOUS: -**Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-**

See minute 103 above..

110 PLANNING

- a) 58421 ,Works to trees covered by a TPO in respect of felling, 1 Monterey Cypress tree, 2 Kiln Close, Instow

It was noted that the Sub Committee had no objections subject to an appropriate replacement tree

- b) 58266 Alterations to dwelling & formation of balcony, Ocean View, Millards Hill, Instow

Recommended No objections

- c) 58303 Extension to dwelling, 3 Old Rectory Close, Instow

Recommended no objections subject to the concerns of the neighbour regarding overlooking being taken into consideration.

- d) 49762 & 49773 Conversion of former Care Home to form 12 Apartments (updated information), Sands Residential Home, 4-5 Bath Terrace, Marine Parade, Instow

The Chairman reported that the above applications were to be re-advertised but the Planning Officers were mindful to recommend approval.

111 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. The Chairman reminded Council of the traditional informal social event after the next Council meeting and the Carol Service on the 14th December 2014.
- B. The Chairman informed Council that the invitation for local groups to apply for a grant would be advertised.
- C. It was agreed to hold a Finance Sub Committee budget meeting on 6th January 2015 @ 6 p.m.

- D. Concern was raised regarding the verge along the footpath from Attun to the bridge. Councillor Biederman agreed to investigate.
- E. Concern was raised regarding over hanging brambles on the Tarka Trail between the lime kiln and the end of the yacht club.

There being no other business the meeting was closed at 9.18 p.m.

Chairman

Dated: -