

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 20th MARCH 2014 AT 7.30pm**

Present: - Councillor Moores (Chairman)

Councillors Crombie, Champion, Green, Mrs Hackett, Renshaw and Vandersteen.

Mr M Isaac (Clerk).

In Attendance: 3 parishioners/members of the public.

PRAYER

Prior to the commencement of the meeting the Clerk led Council in Prayer; it was stressed that to participate was purely optional. All persons present remained.

151 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

152 APOLOGIES

Apologies were received from Councillors Harrison and Johns

153 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

154 POLICE REPORT

In the absence of PCSO Meaker the Clerk read the following crime update:

Crime Report: -

For the period between 20th February 2014 and 20th March 2014 there had been no crimes recorded.

155 PARISHIONERS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised by Parishioners:

- a) Were Parish Councillors aware of reports on Facebook regarding poisonous substances on Instow beach. No Councillor was aware of any problems.

- b) Were Parish Councillors aware that a Cherry Tree opposite Marsh Lane had been pruned allegedly with the consent of Councillor Greenslade. Councillor Moores stated that he would investigate the matter.
- c) What was the present position regarding the Car Park. Councillor Moores advised that negotiations were still non going with NDC but that he had been assured by the Leader of NDC that there were no problems with the transfer.

156 REPORT COUNTY COUNCILLOR F. BIEDERMAN

There was no report in the absence of Councillor Biederman.

157 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

He reported the receipt of letters from the Estate Chief Executive, Christie Estate following an informal meeting with Hector Christie and agents as follows:

The Verne – It was considered that the surface water issue had been caused by works undertaken by DCC and therefore their responsibility to sort the problem. The Estate had informed DCC of their legal responsibilities.

Councillor Green declared a personal interest in the above matter as the surface water sometimes came down his drive.

Old Methodist Chapel – Funding sources were currently being sought for structural repairs and future consent would be sought for additional accommodation.

Redundant Building adj Elm Terrace – It was proposed to seek planning permission for an alternative use of the land.

He further added that in relation to the Sands a meeting had been arranged with the owner of the Sands and Planning Officer this Wednesday (yesterday) but had been postponed and re-scheduled for 3rd April.

In respect of NDC he reported the following:

Council Tax and Car Park Charges had been frozen for 2014/15

A joint NDC/Torridge Overview and Scrutiny Committee had met with representatives of DCC and raised concerns regarding the closure of Day Care Centres and Nursing Homes. DCC had agreed to consider the comments from the meeting and report back.

That the Police Commissioner was undertaking a consultation on Crime and Disorder and had agreed to meet the NDC/Torridge Joint Overview and Scrutiny Committee.

That NDC had again written to the Planning Minister following his reply to the NDC Member visit to London seeking a detailed response to all the issues raised as he had avoided to respond to the points raised

NDC would be moving out of the Civic Centre and relocating most staff to Brynsworthy.

158 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 20th March 2014 be approved as a correct record and signed and signed by the Chairman.

159 MATTERS ARISING FROM THE MINUTES

a) Minute 146 (b) Litter Bins

Councillor Champion reported that he had met Rex Bassett (NDC) regarding sponsorship of litter bins. He circulated photographs of litter bins in Morteheo that had been sponsored by local businesses.

It was considered that the litter bins needed to be replaced and therefore as a way forward it was agreed in principle to seek sponsors for the litter bins in Instow.

160 CORRESPONDENCE

(i) Matters for discussion/resolution or noting: -

- a) The Council noted a letter from J and C Shuttleworth regarding metal sticking up out of the sand on the beach.
- b) The Council considered an e mail from NDC regarding the possible revocation of a TPO at All Saints and adjoining areas at Instow.

It was agreed that the recommended revocation of the existing TPO Order be supported.

Councillor Green declared a Personal Interest in the above matter as some of the TPO trees were in his back garden.
- c) The Council agreed a letter (previously circulated) to Sport England in support of a grant application by Instow Primary School.
- d) The Council noted an e mail from BBC One regarding a home swap TV series.
- e) The Council noted an e mail from Councillor Harrison regarding a drain on the Fullacott Road that was covered when the road was resurfaced and a sign warning motorists of elderly people crossing that had been covered up and agreed to forward the two highway issues to Councillor Biederman for action.
- f) The Council noted a letter from Murch Brothers regarding a quote for adapting the Tractor and provision of a Bucket to clear sand from DCC drains on the beach. The Chairman reported that he and the Clerk would meet with Murch Brothers to discuss.
- g) The Council agreed not to renew the LCR Magazine subscription.

161 FINANCE

The Council agreed/noted the following payments/receipts:

A. INCOME: -

Car Park Takings	Period ending 4 th March 2014	£ 697.95
<u>TOTAL : -</u>		<u>£ 697.95</u>

B. EXPENDITURE: -

Mr B Keane	Village Handyman	£ 321.87
Mr Harris	Hire of Generator to replace benches	£ 20.00
North Devon Council	Clerk Salary Payment + Payroll Admin	£ 686.69+
M. Isaac	Clerk Expenses (February)	£ 47.42
Taw Torridge Est Forum	Annual Subscription	£ 20.00
G. May	Garaging Tractor	£ 115.20*
<u>TOTAL: -</u>		<u>£ 1,211.18</u>

Key: -

*£ 19.20VAT
+£ 1.29VAT

C. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 28.2.14 (Statement)	=	£851.73*
Lloyds Bank Business a/c no. 02350065 as @ 31.12.13 (Statement)	=	£28,644.81 +

Key: -

* According to Clerk's records this is £3.27

+ According to Clerk's records this is £28,644.81 as at 31.12.13.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.15) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

D. RESOLUTION REQUIRED: -

RESOLVED that £3,400 and £1,600 (already transferred to meet costs of annual grants) be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

E. GRANTS

Council considered the recommendations of the Finance Sub Committee in respect of grant applications.

RESOLVED that the following grants be awarded:

- St John Baptist Instow; Resurfacing of Churchyards footpaths £1,250
- Instow Twinning Association: Hosting visit of French Twinners £500
- Appledore/Instow Ferry: Provision of hand held radios £250
- North Devon Moving Images: Making of a short film £0

F. MISCELLANEOUS: -

(i) Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-

Car Park and Toilet transfer progressing slowly. The Chairman and Clerk to meet NDC Officers for detailed discussions

(ii) Tarka Trail Recreational Field – Lease between IPC and DCC (2012 onwards)

The Council noted that the Solicitor had been instructed to progress the application for possessory title of the land.

162 PLANNING

56993 ERECTION OF REPLACEMENT CONSERVATORY, 27 WHITE HOUSE CLOSE, INSTOW

Awaiting responses from Councillor’s.

163 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. The Chairman read a letter from Mrs Rose Day MBE thanking Council for the letter of congratulations on her award of the MBE.
- B. It was noted that the Volunteer Group had undertaken a litter pick the previous Saturday. Council recorded its thanks to the Volunteer Group for the work in putting the benches back along Marine Parade.
- C. A question was asked at the possibility of placing a bench at the top of Kiln Close Lane.

There being no other business the meeting was closed at 9.10 p.m.

Chairman

Dated: -