

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 19th JUNE 2014 AT 7.30pm**

Present: - Councillor Green (In the Chair)

Councillors Crombie, Champion and Mrs Hackett.

Mr M Isaac (Clerk).

In Attendance: 3 parishioners/members of the public.

PRAYERS

Prior to the commencement of the meeting the Clerk led Council in Prayers; it was stressed that to participate was purely optional. All persons present remained.

40 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

41 APOLOGIES

Apologies were received from Councillors Harrison, Moores, Johns, Renshaw and Vandersteen and Councillor Biederman DCC.

42 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

43 POLICE REPORT

In the absence of PCSO Meaker the Clerk read the following crime update:

Crime Report: -

For the period between 15th May 2014 and 19th June 2014 there had been no reported crimes

44 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issues were raised:

Mr Yeo thanked the Parish Council for taking back the 3 verge areas. He reported that Instow in Bloom had offered Mr Budd voluntary support to rake the hay.

He stated that if repairs were required to the Chandlers Court Bus Stop he was happy for the creepers to be cut back.

It was stated by another Parishioner that the EA had replaced some of the railings on the slipway onto the beach with stainless steel railings which looked tatty and cheap. It was noted that 2 stones near the ferry jetty required replacing.

Concern was raised regarding the speed of the Marines Hovercraft and its closeness on occasions to the moorings. Damage had been caused to some boats. It was agreed to raise the concern with the local Commanding Officer.

45 REPORT COUNTY COUNCILLOR F. BIEDERMAN

In the absence of Councillor Biederman there was no DCC report

46 REPORT OF DISTRICT COUNCILLOR B MOORES

In the absence of Councillor Moores there was no NDC report.

47 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 22nd May 2014 be approved as a correct record and signed and signed by the Chairman.

48 MATTERS ARISING FROM THE MINUTES

a) Minute 34 (a) Litter Bins

The Clerk reported that the bins had been ordered by NDC.

b) Minute 34 (b) Meeting with Christie Estates

The Clerk reported that the meeting with Christies Estates had been arranged for 1st August. meeting. Councillor Champion stated that he wished to attend the meeting.

c) Minute 36 Appointment of a second representative on the Parish Hall Trustees Committee

RESOLVED that Councillor Mrs Hackett be appointed as the Councils second representative on the Parish Hall Trustees Committee

d) Minute 36 (c) Additional Grass Cuts

The Clerk reported that the Chairman had met with Mr Budd and agreed the additional grass cuts.

It was reported that the grass along Anstey Way was encroaching onto the pavements causing people to walk single file.

49 CORRESPONDENCE

(i) Matters for discussion/resolution or noting: -

- a) The Council noted an e mail from Pam Cante that the memorial was nearly done with the granite cleaned and lettering halfway done as at 10th June and that the AGM of the Parish Hall trustees was on July 10th Thursday at 7.30pm.
- b) The Council noted that Councillor Moores had received a complaint regarding noise from the generator of one of the traders along Marine Parade and that he had asked NDC Environmental Health to investigate.
- c) The Council noted that the Clerk had received a Telephone call from Murch Brothers regarding a new tractor. At present there were no suitable tractors currently available but a Handler was available at for clearing sand at cost of £9,000 - £9,500 but the tractor would need to be retained for beach cleaning.

Councillor Champion agreed to investigate the availability of other suitable tractors.

- d) The Council considered and agreed a request from Jenny Shepherd on behalf New Instow Players for the Parish Council to change the venue of the February 2015 meeting from the Village Hall to Old Saints Community Centre to enable the Players to use the hall for rehearsals on 19 February. The Players would meet the cost of the hire of the Old Saints Community Centre.
- e) Bathing water usage survey 2014

The Council noted that Defra will be surveying certain beaches during 2014 to determine the number of bathers. They will use this information to help decide whether these beaches should continue to be designated as bathing waters. If the surveys confirm that the numbers of bathers are low, they will consult during the winter of 2014 to 2015 on whether they should be removed from the list of bathing waters. The beaches being surveyed were:

Allonby South
 Bembridge
 Haverigg
 Ilfracombe Wildersmouth
Instow
 Lyme Regis Church Cliff Beach
 Lynmouth
 Rock
 St Annes North
 Silloth
 Spittal
 Walney Sandy Gap

It was also noted that Instow Beach had already failed the water quality test this year.

50 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park Takings	Period ending 30 May 2014	£ 1,781.70
Ditto	Period ending 11 th June 2014	£ 1,020.70
Ditto	Permit (3 months)	£ 50.00
DCC	P3 Grant	£ 250.00
<u>TOTAL : -</u>		<u>£ 3,102.40</u>

2. EXPENDITURE: -

Mr. B Keane	Village Handyman	£ 644.00
Mr M. Isaac	Clerks Expenses	£ 55.29
Mr D Budd	Grass cutting (June)	£ 490.00
Mr P Cook	Beach Cleaning (June)	£ 480.00
JJ Bins	Dog Bin Emptying	£ 50.70
North Devon Council	Printing	£ 15.96
North Devon Council	Clerk Salary Recharge + Admin	£ 678.67*
OJ Williams	Tractor Derv	£ 683.88+
<u>TOTAL: -</u>		<u>£ 3,098.50</u>

Key: -

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*£1.29VAT

+£113.98VAT

It was noted that the renewal of the AON Insurance Policy was £1,148.87

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 3.6.14 (Statement) = £9,725.30*

Lloyds Bank Business a/c no. 02350065 as @ 9.5.14 according to (Statement) =
£31,730.78 +

Key: -

* According to Clerk's records this is £8,935.43 (cheques for £70.20 (918) £678.67 (919) £7.40 (921) and £33.60 (924) uncashed).
Cheque £8,694 (923) not issued.

+ According to Clerk's records this is £22,325.28 as at 19.6.14.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.16) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

4. RESOLUTION REQUIRED: -

RESOLVED that £3,050 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

5. MISCELLANEOUS: -

(a) Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-

The Clerk updated the Council on the meeting with Leader NDC Councillor Brian Greenslade. It was noted that the Car Park and Toilet transfer had been agreed by NDC Executive but that the draft lease agreement was still awaited and that there had been no further progress following the meeting the NDC Leader.

RESOLVED that any two of Councillors Crombie, Green and Moores be authorised to sign the lease agreement on behalf of the Parish Council.

Invoice North Devon Council Toilet Cleaning 2012/13 & 2013/14 £ 8,694.00

RESOLVED that Councillors Crombie and Green be authorised to agree and sign the cheque for the above payment to NDC for Toilet Cleaning 2012/13 & 2013/14 subject to the agreement for the lease of the car park and toilets with NDC being signed and the £60,000 payment from NDC received.

(b) Tarka Trail Recreational Field – Lease between IPC and DCC (2012 onwards)

The Council noted that Possessory Title had now been granted by the Land Registry and the Solicitor was now progressing the lease with DCC.

DCC had contacted our Solicitor and requested the following amendment to the agreement.

The Solicitor is happy with the proposed amendment to the agreement:

Having looked at clause 2(vii) again, I would suggest that the reference to third party liability insurance is moved to clause 2(vi) which deals with indemnities. Having checked with the Council's insurance department there would need to be a disclaimer to provide that DCC are not liable for any damage, loss or injury as a result of any negligence on the part of the Parish Council.

RESOLVED that the following amendment to the agreement be agreed and clause 2(vi) read as follows:-

“To keep the Lessor and its successors in title indemnified against all damage, loss and injury of every description which may occur to or affect the Lessor or its property by virtue of the use of the Property by the Council and to maintain third party liability insurance but the Lessee shall not be liable in respect of any negligence howsoever caused on the part of the Lessor or its servants, agents, employees, occupiers or by anyone under its control or for any third party claims arising from that negligence”.

RESOLVED that any two of Councillors Crombie, Green and Moores be authorised to sign the lease agreement on behalf of the Parish Council.

51 PLANNING

- a) 57398 EXTENSION TO DWELLING 2 KILN CLOSE KILN CLOSE LANE INSTOW

The Council noted that this application has been APPROVED by NDC.

- b) 57438 EXTENSION & ALTERATION TO DWELLING TOGETHER WITH ERECTION OF GARAGE & SWIMMING POOL, GARDEN HOUSE, NEW ROAD, INSTOW

RECOMMENDED Approval.

It was reported that work was being undertaken at 2 Victoria Terrace, Instow a listed building. The Clerk was requested to report to NDC Planning to ascertain if planning consent had been approved.

Concern was expressed that the Planning Sub Committee was not always considering applications in accordance with the agreed planning procedure and timescales. It was agreed that the Clerk advise all Members of the procedures to be followed.

52 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. The Council agreed to send a letter of thanks to Mr and Mrs Lake thanking them for clearing up all the rubbish left on the beach after the recent student beach parties.

There being no other business the meeting was closed at 8.45 p.m.

Chairman

Dated: -