

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 15th JANUARY 2015 AT 7.30pm**

Present: - Councillor Moores (Chairman)

Councillors Champion, Crombie, Green, Mrs Hackett, Harrison, and
Vandersteen.

Mr M Isaac (Clerk).

In Attendance: 13 parishioners/members of the public.

PRAYERS

Prior to the commencement of the meeting the Clerk led Council in Prayers; it was stressed that to participate was purely optional. All persons present remained.

127 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

128 APOLOGIES

Apologies were received from Councillors Johns and Renshaw.

129 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

130 PLANNING

There were no Planning Applications for consideration.

It was agreed that a Special Parish Council meeting be held on Monday 26th January 2015 @ 7.15 p.m. to consider the following applications:

- (a) 58606 Outline Application for Erection of 10 Dwellings, Public Open Space, a Locally Equipped Area Of Play, Footpath Link to the Tarka Trail and Access & Associated Works, Land North Of Marine Parade Instow
- (b) 58608 Outline Application for Erection of 12 Dwellings and Access & Associated Works Land at Barton Lane Instow
- (c) 58626 Outline Application for Erection of 7 Dwellings and Access & Associated Works at Anstey Way, Instow

131 POLICE REPORT

In the absence of PCSO Meaker there was no Crime report update.

132 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issue was raised:

A Parishioner stated that there was a rumour that the Parish Council had met with Smiths Gore to discuss issues relating the future of the School. It was stated that concern had been expressed that there was a conflict of interest in that the Chairman of the Parish Council was also a school Governor.

Councillor Moores stated that he had no conflict of interest. He was a Parish Council representative on the School Board of Governors.

The School, although a good school, did not currently have sufficient classrooms for the number of pupils. An informal meeting had been held with the Head Teacher and representatives of Smiths Gore to discuss the possibility of additional land being provided adjacent to the school for temporary classrooms. The possibility of moving the school further down the hill on Christie Estate land was also mentioned to ascertain if the Estate would be willing to release land for a new school if funding became available. The DCC however have confirmed that there is currently no funding available.

A Parishioner asked who owned the Notice Boards adjacent to the Parish Council notice board by the car park.. It was identified that one notice board was owned by the WI and the other by Instow in Bloom. A Parishioner Mr Harper stated that he would look into the provision of a new notice board to replace the Instow in Bloom board.

133 REPORT COUNTY COUNCILLOR F. BIEDERMAN

In the absence of Councillor Biederman there was no DCC update report.

134 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores stated that there was nothing to report on NDC matters

135 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 11th December 2014 be approved as a correct record and signed and signed by the Chairman.

136 MATTERS ARISING FROM THE MINUTES

The Clerk reported that there were no matters to report arising from the last meeting.

137 CORRESPONDENCE

There was no correspondence to report

138 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park Takings	Period ending	19 December 2014	£	460.20
Car Park Takings	Period ending	9 January 2015	£	1,199.55
VAT Refund			£	663.71
MOD Payment			£	283.00
<u>TOTAL</u>			£	<u>2,606.46</u>

2. EXPENDITURE: -

Mr. B Keane	Village Handyman	£	165.60
Mr M. Isaac	Clerks Expenses	£	48.43
JJ Bins	Dog Bin Emptying	£	50.70
North Devon Council	Clerk Salary Recharge +Admin	£	678.67*
North Devon Council	Supply and Installation of 3 litter bins	£	2,016.00++
North Devon Council	Printing Charges	£	17.53
No to Knapp Group	Contribution towards planning enquiry costs	£	100.00
EDF	Electricity Car Park machine	£	59.26**
Murch Brothers	Repairs to Tractor	£	168.50++
Mrs Moores	Xmas Community Event Cups/Knapkins	£	16.50**
Johns of Instow	Refreshments Xmas Community Event	£	110.83
Mr Green	Refreshments Xmas Community Event	£	41.98
North Devon Hospice	Donation from Xmas Carol Collection	£	75.00
Appledore Lifeboat	Donation from Xmas Carol Collection	£	75.00
Northam Lodge	Donation from Xmas Carol Collection	£	75.00
<u>TOTAL: -</u>			£ <u>3,699.00</u>

Key: -

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*£1.29 VAT

+£336.00 VAT

*+£2.82 VAT

++£28.08 VAT

**£2.75 VAT

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 29.12.14 (Statement) = £190.70*

Lloyds Bank Business a/c no. 02350065 as @ 23.12.14 according to (Statement) =

£30,719.72 +

Key: -

* According to Clerk's records this is £190.70.

+ According to Clerk's records this is £31,919.27 as at 15.1.15.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.16) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

4. RESOLUTION REQUIRED: -

RESOLVED that £3,700 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

5. BUDGET 2015/16

RESOLVED:

- a) That the budget 2015/16 as outlined in the report (copies tabled) be approved and adopted.
- b) That the recommendations of the Finance Sub Committee held on 12th January 2015 (previously circulated) be adopted.

6. MISCELLANEOUS:**Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-**

The Clerk reported that there was nothing further to report.

139 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. The Chairman reported that he had met with Planning Officers regarding the Sands and that the matter was still on going.
- B. Concern was expressed regarding the sand on the road and pavement opposite the Boathouse. The Chairman stated that Councillor Biederman had raised the issue with DCC and looking at an on-going maintenance plan.
- C. Concern was raised regarding Dogs on the beach.
- D. It was noted that Mrs Waring wished to place a bench along Anstey Way. It was also noted that the bench previously damaged on the site was going to be replaced by the donator. It was not known if the site was suitable for 2 benches. It was agreed that Councillor Mrs Hackett investigate the possibility of two benches being situated in the same location and other possible sites for a bench to be donated by Mrs Waring.
- E. The provision of a Pedestrian crossing to aid crossing the main road along Anstey Way was raised. It was agreed to request Councillor Biederman to investigate.

- F. Councillor Harrison stated that he had access to some Stena Stair lifts that he was willing to provide to local residents. It was stated that he should advertise them in the Parish Newsletter.
- G. It was agreed that the benches along Marine Parade be not removed in advance of the forecast high tides but to assess the weather conditions at the appropriate time.

There being no other business the meeting was closed at 8.55 p.m.

Chairman

Dated: -