

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 11th DECEMBER 2014 AT 7.30pm**

Present: - Councillor Green (In the Chair)

Councillors Crombie, Mrs Hackett, Harrison, Renshaw and
Vandersteen.

Mr M Isaac (Clerk).

Councillor Biederman (DCC)

In Attendance: 4 parishioners/members of the public.

PRAYERS

Prior to the commencement of the meeting the Clerk led Council in Prayers; it was stressed that to participate was purely optional. All persons present remained.

112 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

113 APOLOGIES

Apologies were received from Councillors Champion, Johns and Moores.

114 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

115 POLICE REPORT

In the absence of PCSO Meaker the Clerk read the following crime update:

Crime Report: -

For the period between 20th November 2014 and 10th December 2014 there had been no reported crime.

116 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

The following issue was raised:

A Parishioner asked why the Parish Council had decided not to publish the draft minutes.

The Chairman stated that the Parish Council did not wish to publish minutes until they had been agreed as a correct record by the Council.

The Clerk stated that although the Council could publish the draft minutes with a caveat that they were marked as draft and subject to ratification by the Council there was no legal requirement to do so.

The Council agreed to put copies of the approved and adopted minutes in the All Community Centre for those people who did not have internet access.

117 REPORT COUNTY COUNCILLOR F. BIEDERMAN

Councillor Biederman reported that had no issues to report.

The Clerk raised concern at the build-up of sand on the road and pavement opposite the Boathouse which hazardous and a safety concern for pedestrians and car drivers. Councillor Biederman agreed to action.

118 REPORT OF DISTRICT COUNCILLOR B MOORES

In the absence of Councillor Moores there was no NDC report

119 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 20th November 2014 be approved as a correct record and signed and signed by the Chairman.

120 MATTERS ARISING FROM THE MINUTES

a) Minute 108 NDC Free Flooding Community Event

Councillor Renshaw stated that the event was aimed at informing the public of what to do in case of a flood. It was suggested that each household produced a personal flood plan and each Parish had a flood Warden.

It was agreed:

- a) That Councillor Vandersteen be appointed Flood Warden with assistance from Councillor Renshaw and DCC Councillor Biederman.
- b) That an article giving people advice in case of flooding be placed in the Parish Newsletter.
- c) That the benches along Marine Parade be moved prior to the high tides in January/February

121 OPEN AND ACCOUNTABLE LOCAL GOVERNMENT: A GUIDE TO PRESS AND PUBLIC ATTENDING AND REPORTING MEETINGS

The Clerk briefly outlined the Government guidance on open and accountable local government and the rights of the press and public to report meetings.

122 DATES OF MEETING 2015

The Council agreed the following Parish Council meeting dates for 2015:

THURSDAY 15TH JANUARY 2015
 THURSDAY 19TH FEBRUARY 2015 (All Saints Community Centre)
 THURSDAY 19TH MARCH 2015
 THURSDAY 16TH APRIL 2015
 THURSDAY 21ST MAY 2015
 THURSDAY 18TH JUNE 2015
 THURSDAY 16TH JULY 2015
 THURSDAY 17TH SEPTEMBER 2015
 THURSDAY 15TH OCTOBER 2015
 THURSDAY 19TH NOVEMBER 2015
 THURSDAY 10TH DECEMBER 2015

123 CORRESPONDENCE

There was no correspondence to report

124 FINANCE

The Council agreed/noted the following payments/receipts:

1. INCOME: -

Car Park Takings	Period ending 28 November 2014	£	407.20
	<u>TOTAL</u>	£	<u>407.20</u>

2. EXPENDITURE: -

Mr. B Keane	Village Handyman	£	147.20
Mr M. Isaac	Clerks Expenses	£	44.13
JJ Bins	Dog Bin Emptying	£	50.70
North Devon Council	Clerk Salary Recharge + Admin	£	678.67*
Mr D. Budd	Grass cutting	£	170.00
Crown Estate	Foreshore Lease	£	750.00
Mr P. Cook	Beach Cleaning	£	120.00
	<u>TOTAL: -</u>	£	<u>1,960.70</u>

Key: -=

*£1.29 VAT

3. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 28.10.14 (Statement) = £189.98*
 Lloyds Bank Business a/c no. 02350065 as @ 29.9.14 according to (Statement) =
 £32,043.09 +

Key: -

* According to Clerk's records this is £174.48.

+ According to Clerk's records this is £31,983.94 as at 11.12.14.

NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.16) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter

4. RESOLUTION REQUIRED: -

RESOLVED that £1,960 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above

5. PRECEPT AND PARISH GRANT 2015/16

RESOLVED that the Parish Precept for 2015/16 be £8,915 (no increase) and the maximum Parish Grant claimed.

6. MISCELLANEOUS:**Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-**

Chairman updated Council on a meeting he, Councillor Moores and the Clerk had had with Councillor Greenslade and Mike Mansell, Chief Executive NDC.

He stated that at the meeting Mike Mansell had recommended a 21 year lease. The Parish Council would keep the income from the car park but be liable for rates and maintenance of the car park and toilets. The monies from the ransom strip £60,000 would be used to resurface the car park and long term maintenance of the car park.

The consensus of the Council was to support a 21 year lease.

125 PLANNING

There were no Planning Applications for consideration.

126 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. It was agreed that the collection from the Carol Service be paid equally to the North Devon Hospice, the Appledore Branch of the RNLI and Northam Lodge and that the Council match fund the collection to a maximum of £100.
- B. It was agreed to hold a Finance Sub Committee budget meeting on 12th January 2015 @ 6 p.m.

- C Concern was raised at the damage to the verges along Anstey Way following recent gas works. Councillor Biederman agreed to investigate and make sure the verges are repaired and re-seeded.

There being no other business the meeting was closed at 8.48 p.m.

Chairman

Dated: -