

**MINUTES OF A MEETING OF INSTOW PARISH COUNCIL HELD AT
INSTOW PARISH HALL ON
THURSDAY 17th APRIL 2014 AT 7.30pm**

Present: - Councillor Moores (Chairman)

Councillors Crombie, Champion, Green, Mrs Hackett, Harrison and
Johns.

Mr M Isaac (Clerk).

In Attendance: 2 parishioners/members of the public.

PRAYER

Prior to the commencement of the meeting the Clerk led Council in Prayer; it was stressed that to participate was purely optional. All persons present remained.

10 OPENING OF THE MEETING

The meeting was declared open by the Clerk.

11 APOLOGIES

Apologies were received from Councillors Renshaw and Vandersteen

12 COUNCILLOR DECLARATION OF INTERESTS

There were no declarations of interest announced.

13 POLICE REPORT

In the absence of PCSO Meaker the Clerk read the following crime update:

Crime Report: -

For the period between 19th March 2014 and 17th April 2014 there had been 3 crimes recorded.

Criminal damage to dwelling

Double glazed panel to front UPVC door had been shattered

Criminal damage to a vehicle.

After a disturbance a grey Volkswagen Passatt parked secure and unattended had bumper paintwork damaged by concrete blocks that have been moved on property from one side of driveway to the other

Theft of ornamental stone lion removed from gate post where it was secured by concrete

14 PARISHIONERS QUESTIONS

The Clerk explained that there was 15 minutes set aside for this item with parishioners being given precedence over members of the public.

There were no issues raised by Parishioners:

15 REPORT COUNTY COUNCILLOR F. BIEDERMAN

There was no report in the absence of Councillor Biederman.

16 REPORT OF DISTRICT COUNCILLOR B MOORES

Councillor Moores reported the following:

Car Park and Toilets – North Devon Council Executive had agreed to transfer the Car Park and Toilets to the Parish Council on a 99 year lease with £60,000 to invest in the Car Park.

Sands Development – A site meeting had been held with all parties and the Planning Officer agreed that following a viability study by the applicant to approve consent for 12 flats with a caveat that if the income generated from the development was in excess of that indicated in the viability study the applicant would be liable to pay a contribution towards the provision of affordable housing.

DCC Issues – A site meeting had been held with Councillor Biederman and DCC Officer and the following highlighted; cracks in the sea wall, ponding along Marine Parade after re-surfacing, pot holes in Quay Lane and the subsidence of the footpath at the top of Kiln Close Lane.

17 MINUTES

It was **RESOLVED** that the minutes of the meeting held on 20th March 2014 be approved as a correct record and signed and signed by the Chairman.

18 MATTERS ARISING FROM THE MINUTES

a) Minute 159 (a) Litter Bins

Councillor Champion reported that he had written to 10 local businesses seeking sponsorship. 3 replies had been received interested in sponsoring a litter bin.

It was noted that NDC had agreed to replace 2 litter bins and that IPC had obtained TAP funding for another bin. It was also agreed to check with NDC if planning consent was required for the plaques on the bins as Instow was in a Conservation area.

It was agreed to again meet with Rex Bassett NDC on site to determine which and how many bins needed replacing.

Councillor Harrison stated that an additional litter bin was required by the Bus shelter by Anstey Way.

19 MEETING WITH HECTOR CHRISTIE AND SMITHS GORE

The Council noted the notes of the meeting with Hector Christie and Smiths Gore prepared by James Dennis of Smiths Gore.

It was agreed to take up the offer of another meeting to receive feedback on the action points listed in the notes.

20 CORRESPONDENCE**(i) Matters for discussion/resolution or noting: -**

The Council noted 2 documents from DEFRA regarding the 2014 bathing season.

Councillor Green stated that Instow beach had failed the water quality test 5 years out of the last 6 years and consideration should be given to de-designating the beach as a bathing beach. He further stated that it would appear that DEFRA may be relaxing the de-designation rules.

It was agreed that Councillor Green contact DEFRA informing them that Instow would wish to be de-designated and placed on the list for review. It was also agreed that Councillor Green seek clarification on the signage required and whether it needed updating.

21 FINANCE

The Council agreed/noted the following payments/receipts:

A. INCOME: -

Car Park Takings	Period ending 1 st April 2014	£	1,388.30
Car Park Takings	Period ending 14 th April 2014	£	929.80
Annual Season Ticket		£	150.00
Add. Car Park Takings		£	28.00
	<u>TOTAL</u>	£	<u>2,496.10</u>

B. EXPENDITURE: -

Mr B Keane	Village Handyman	£	320.96
North Devon Council	Clerk Salary Payment + Payroll Admin	£	744.65+
North Devon Council	Printing	£	26.53
Dave Budd	Grass Cut	£	340.00
EDF Energy	Electricity Car Park Machine	£	57.80
Murch Brothers	Tractor Repairs	£	469.88*
DALC	Membership Renewal	£	175.20*+
M. Isaac	Clerk Expenses	£	45.82
P. Cook	Beach Cleaning (April)	£	480.00
	<u>TOTAL: -</u>	£	<u>2,660.84</u>

Key: -

*+£22.99VAT

*£78.31VAT

+£ 1.29VAT

C. BANK – STATEMENT OF ACCOUNTS: -

Lloyds Bank Treasurers a/c no. 02348842 as @ 31.3.14 (Statement)= £3,116.38*

Lloyds Bank Business a/c no. 02350065 as @ 31.3.14 (Statement) = £25,585.59 +

Key: -

* According to Clerk's records this is £142.09

+ According to Clerk's records this is £25,585.59 as at 31.3.14.

*NB: - IPC to note that £10,000 was invested (7.1.11) and re-invested (18.1.13 until 18.1.15) to a higher interest account within Lloyds TSB – see IPC November 2010 and item 5 (e) hereafter)***D. RESOLUTION REQUIRED: -****RESOLVED** that £2,660 be transferred from Lloyds Bank Business account number 02350065 to Lloyds Bank Treasurers account number 02348842 to cover cheques as at 2 above**E. MISCELLANEOUS: -****(a) Future Use of Marine (Quay) Car Park following transfer of 99 year Lease by NDC to IPC:-**

Car Park and Toilet transfer has been agreed by NDC Executive.

(b) Tarka Trail Recreational Field – Lease between IPC and DCC (2012 onwards)

The Solicitor has been instructed to progress the application for possessory title of the land.

(c) Handyman

It was agreed that the Handyman monitor the placing of flowers on the benches along Marine Parade and remove them after 1 week, remove out of date signs and remove rubbish from and sweep around the benches.

22 PLANNING**a) 56993 ERECTION OF REPLACEMENT CONSERVATORY, 27 WHITE HOUSE CLOSE, INSTOW**

Recommended APPROVAL

b) 57137 EXTENSION TO DWELLING, INSTALLATION OF BALCONIES & ERECTION OF GARAGE, 3 CHICHESTER CLOSE, INSTOW

Recommended APPROVAL

23 MATTERS RAISED AT THE DISCRETION OF THE CHAIRMAN

The following issue was raised:

- A. It was noted that in the Good Beach Guide 2014 Edition that 14 beaches had failed the water quality test and Instow was listed as number 1.

Councillors agreed a Press statement that had been prepared by Councillor Green following media interest.

- B. Council noted a report by Councillor Green that he had attended a meeting of the Bideford & District Chamber of Commerce who were proposing a marketing campaign for the Bideford Bay area including Instow.

- C. Councillor Harrison stated that he had been approached by a Parishioner regarding the 3 areas proposed for development in the draft local plan.

The Chairman reported that he had obtained a response from the Planning Department and would pass the information onto the Parishioner concerned.

- D. It was noted that the bench by All Saints Community Centre needed to be raised.

- E. Councillor Moores outlined the sequence of events regarding the cutting of the tree on Anstey Way raised by a Parishioner at the previous meeting.

- F. Councillor Champion declared an interest in the Pump Station.

There being no other business the meeting was closed at 9.05 p.m.

Chairman

Dated: -